MINUTES
&
PRESBYTERY DIRECTORY
PRESBYTERY OF EAST TENNESSEE
CUMBERLAND PRESBYTERIAN CHURCH
Web address:WWW.PETN.ORG

Called Meeting – January 31, 2016
Talbott Cumberland Presbyterian Church
Talbott, TN

Stated Meeting – April 2, 2016
Pleasant Hill Cumberland Presbyterian Church
Chuckey, TN

Elder Gwen Roddye, Moderator
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2016 Stated Meeting
October 1, 2016
Pleasant Vale Church
Chuckey, TN

MODERATORS
Who have served the
Presbytery of East Tennessee

October, 1989	**Rev. W. Jean Richardson**
April, 1990	**Rev. Rex Brown**
October, 1990	**Rev. Donald McConnell**
October, 1991	**Mr. Lloyd McCarter**
October, 1992	**Rev. Bill Middleton**
October, 1993	**Rev. Fred West, Jr.**
October, 1994	**Rev. Donald Alexander**
October, 1995	**Rev. James L. Carter**
October, 1996	**Rev. R. David Lancaster**
October, 1997	**Rev. Ronnie Duncan**
October, 1998	**Ms. Gwen Roddye**
October, 1999	**Rev. Donald Hubbard**
October, 2000	**Rev. Glenn Holt**
October, 2001	**Rev. Bill Ivey**
October, 2002	**Dr. Howard Shipley**
October, 2003	**Rev. Gale J. Keown**
October, 2004	**Rev. Michael Justice**
April, 2005	**Rev. Mark S. Hester**
October, 2005	**Rev. David L. Craig**
April, 2006	**Mr. Richard Snowden**
October, 2006	**Rev. Jerry Scott**
April, 2007	**Rev. Jamie Lively**
October, 2007	**Rev. Jamie Lively**
April, 2008	**Mr. Lonnie Knight**
October, 2008	**Dr. J. David Hester**
April, 2009	**Mr. Cleo W. Norman**
October, 2009	**Rev. Thomas Sweet**
April, 2010	**Mr. Virgil Hubbard**
October, 2010	**Rev. Randall Mayfield**
April, 2011	**Mr. Larry Byars**
October, 2011	**Rev. Kevin Wood**
April, 2012	**Mr. Jimmy Rolen**
October, 2012	**Rev. Nick Coker**
April, 2013	**Mr. Jim Greene**
October, 2013	**Rev. Fran Vickers**
April, 2014	**Mrs. Kimberly Walls**
October, 2014	**Rev. James McGuire**
April, 2015	**Rev. Dale Watson**
October, 2015	**Dr. Howard Shipley**
April, 2016	**Mrs. Gwen Roddye**

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General Assembly
of the
Cumberland Presbyterian Church

June 20-24, 2016
Nashville, TN

Commissioners Representing The Presbytery of East Tennessee

Clergy:	Fran Vickers	Elders:	Gwen Roddye
	Ronnie Duncan		Terry Murray
	Jeff Sledge		Nicole Crisp

SYNOD OF THE SOUTHEAST
May 5, 2016
Red Bank Church, Chattanooga

Delegates Representing the Presbytery of East Tennessee

Clergy:	Ron Pickard	Elders:	Emily O'Dell (Greeneville)
	Mike Wilkinson		Tom Witmer (Knoxville)
	Rebecca Prenshaw		Sue Phillips (Heartland)
	Miguel Gonzalez		Russ Newman (Loudon)

PRESBYTERY OF EAST TENNESSEE

October 1, 2016----------Pleasant Vale Church, Chuckey, TN

STANDING RULES

Presbytery of East Tennessee
Cumberland Presbyterian Church
(October, 2015)

I – MEETINGS

A. DATES

1. Regular Meetings – The Presbytery of East Tennessee will meet on the first Saturday in April, beginning at 9:00 A.M. and on the first Saturday in October, beginning at 9:00 A.M. (When the April meeting comes during Holy Week, the meeting will be one week later.)
2. Called meetings – Additional meetings of Presbytery may be called according to the procedures outlined by the Constitution of the Cumberland Presbyterian Church.

B. PLACES

All regular meetings shall be held with the congregations in alphabetical order so far as possible. The host congregation shall provide the noon meal.

C. ATTENDANCE

All ordained ministers (unless retired and have requested a standing excuse), licentiates, candidates, and representatives from all church sessions shall attend all meetings of Presbytery and are expected to stay for the whole meeting from opening through closing roll call unless excused, or if absent, send an acceptable reason for their absence.

1. If an ordained minister (unless retired and have requested a standing excuse), licentiate or candidate is absent without an acceptable excuse from a meeting of Presbytery, the Committee on the Ministry shall counsel with them concerning their responsibility as a minister and recommend to Presbytery action to be taken.
2. If a church fails to send a representative or furnish an acceptable excuse for not having a representative at a meeting of Presbytery, the Board of Missions shall counsel with the Session concerning their responsibility as a church and recommend to Presbytery action to be taken.
3. Each church session shall report the name of their representatives(s) and alternates(s) on forms provided by the Stated Clerk of the Presbytery.

D. AGENDA

The agenda for each meeting of Presbytery will be planned by the Moderator, Stated Clerk, and the Pastor Host.

1. The Spring meeting will include the following: A Worship Service including the Sacrament of the Lord's Supper, a memorial service, an audit report from the Board of Finance, a report from the Committee on the Ministry, a report from the Committee on Judicial Concerns regarding the examination of Session records and other necessary business.
2. The Fall meeting will include the following: A Worship Service including the Sacrament of the Lord's Supper, reports from all Boards and Committees of the Presbytery including projected plans for the coming year, a report of the

Commissioners to the General Assembly, an introduction of the Theme of the General Assembly, the report of the Committee on Nominations, a report from the Committee on Judicial Concerns regarding the examination of Session records and any other necessary business..

3. The Stated Clerk of the Presbytery shall mail copies of the agenda and Board and Committee reports to each Session Clerk, minister, licentiate, and candidate of the Presbytery not later than two weeks in advance of a regular meeting.

II – MEMBERSHIP

MEMBERSHIP of the Presbytery shall be according to the Constitution of the Cumberland Presbyterian Church.

III – OFFICERS

The officers of the Presbytery shall be

A. MODERATOR – The Moderator shall be elected at the beginning of each meeting of Presbytery for a term of six months. The Moderator shall be knowledgeable of parliamentary law and be familiar with the Standing Rules.

B. STATED CLERK – The Stated Clerk shall be elected at the Fall meeting for a term of three years. The term of office shall begin on January 1 following election. The Stated Clerk may be a member of Presbytery or an active member of a church in the Presbytery of East Tennessee.

C. TREASURER – The Treasurer shall be elected in the Fall meeting for a term of three years. The term of office will begin on January 1 following election. The Treasurer may be a member of the Presbytery or an active member of a Church in the Presbytery of East Tennessee. The Treasurer shall be an ex-officio member of the Board of Finance.

D. TRUSTEES – The Trustees shall consist of three members who shall be elected on a permanent basis. New members shall be elected when vacancies occur. The Trustees shall elect their own officers in compliance with the laws of the states in which the congregations of the Presbytery are located.

IV – AGENCIES

A. The Standing Boards and Committees of the Presbytery shall be as follows:

1. Board of Finance
2. Board of Missions
3. Board of Christian Education
4. Committee on the Ministry
5. Committee on Nominations
6. Committee on Judicial Concerns
7. Heritage Committee
8. Personnel Committee
9. Camp Chilhowee Board of Directors
10. Camp John Speer Board of Directors
11. Commission on Discipline

B. Each of the Boards and Committees of Presbytery shall consist of nine members [with the exception of Personnel (3) and Heritage (6)] who shall be elected at the Fall meeting of Presbytery for a three-year term and shall assume office immediately. All unexpired terms shall be filled at the fall meeting of Presbytery. Each person shall be eligible to be re-elected twice, serving for a maximum term of nine consecutive years. The terms of office shall be so arranged that one-third of the terms shall expire each year. Membership shall include both ministers and laypersons in approximately equal numbers, and should also generally reflect the male-female ratio in the constituency it serves. Members missing two consecutive meetings without correspondence with the Board or Committee about their absence may be recommended by the Board or Committee for replacement. The Commission on Discipline shall consist of 6 members (3 ministers; 3 elders) as a permanent commission. New members shall be elected as vacancies occur.

C. SPECIAL BOARDS, COMMITTEES and COMMISSIONS

1. The Coordinating Committee:
   The Coordinating Committee shall consist of ten voting members which include the chairpersons of the Board of Finance, Board of Christian Education, Board of Missions, Committee on the Ministry, Committee on Judicial Concerns, Committee on Nominations, Heritage Committee, Camp Chilhowee Board of Directors, Camp John Speer Board of Directors and Personnel Committee. The Moderator and Clerk shall be ex-officio members.
2. Commission on Discipline:
   The Commission on Discipline shall consist of 6 members (3 ministers; 3 elders) as a permanent commission. New members shall be elected as vacancies occur.
3. The Moderator may appoint other special committees as may be required at each meeting of Presbytery.
4. Presbytery may elect other commissions as may be required at each meeting of Presbytery.

V- PRESBYTERIAL PERSONNEL
(All Presbyterial Personnel Positions are Part-time)

A. PRESBYTERIAL CLERK/COORDINATOR
The Presbyterial Clerk/Coordinator shall provide administrative support for the work of the Presbytery by assuming duties of Stated Clerk, and also serve as a resourcer, trainer, and coordinator for the agencies of the Presbytery.

B. PRESBYTERIAL PASTORS
The Presbyterial Pastors, serving within the Presbyteries two distinct geographic areas, shall encourage the ministers of the Presbytery. They also shall help ministers and their families connect with resources of support and counsel available to them within and outside of the Presbytery.

C. TREASURER

The Presbyterial Treasurer shall provide administrative support, bookkeeping and reports for all financial transactions of the Presbytery. Management of income, cash-flow, fund distribution, bank deposits, and budget planning shall be provided in consultation with the Presbytery's Board of Finance and the other Boards and Committees.

D. PLANNED GIVING COORDINATOR

The Presbyterial Planned Giving Coordinator through the cooperation of the Presbytery and the General Assembly Board of Stewardship, shall be available to communicate a deeper understanding of Christian stewardship and to educate members and churches concerning the opportunities for increased financial support through planned gifts of accumulated assets.

E. PRESBYTERIAL YOUTH AND CHILDREN'S DIRECTOR

The Presbyterial Youth and Children's Director, through the Board of Christian Education, shall coordinate Presbyterial youth and children's ministry by working with both camp boards, selecting camp and retreat directors, making sure camps and retreats are staffed, and notifying churches of Presbyterial and Denominational youth and children's events. The Director should also make sure that all adults at events have had a background check and that the Presbyterial Safe Sanctuary Policy is properly followed.

VI – OPERATING GUIDELINES

A. EXAMINATION OF RECORDS

Each congregation of Presbytery shall submit its session records for examination annually. Records from Beaver Creek, Bethesda, Casa de fe y Alabanze, Cedar Hill, Clark's Grove, Corntassel, Dover, Fairview, Faith Fellowship, Gass Memorial, Greeneville, Knoxville, Lebanon, Lenoir City, Loudon, Marietta, Maryville, Mercy, and Mohawk would be due at the spring meeting.

Records from Mt. Carmel, Mt. Pleasant, New Bethel, New Hope, Oakland, Oak Ridge, Oliver Springs, Philadelphia, Pilot Knob, Pleasant Hill, Pleasant Vale, Salem, Shiloh, Talbott, Union, Virtue, Walkertown, Willoughby, and Young's Chapel would be due at the fall meeting. This committee will report at each meeting of Presbytery as to its findings.

B. AGENCY MEETINGS, REPORTS AND BUDGET REQUESTS

Each Board and Committee reporting to Presbytery shall have met thirty (30) days prior to the meeting of Presbytery. Reports to Presbytery shall be made available to the clerk four (4) weeks prior to the meeting of Presbytery. Boards and Committees shall submit budget requests to the Board of Finance six (6) weeks prior to the Spring meeting of Presbytery.

C. ELECTION OF DELEGATES AND COMMISSIONERS TO GENERAL ASSEMBLY AND SYNOD

Commissioners and Youth Delegates to the General Assembly and Delegates to Synod shall be elected in October. They shall submit a written report to the meeting of Presbytery following the meeting of General Assembly or Synod. It is the policy of Presbytery that the Commissioners and Youth Advisory Delegates to the General Assembly and the Delegates to Synod be allowed actual expenses on the basis of travel, food, and lodging. The treasurer is authorized to forward funds to Commissioners and Delegates to General Assembly and Synod on their estimated cost.

D. PRESBYTERIAL MINUTES

Within thirty (30) days following a regular meeting of Presbytery, the Stated Clerk of Presbytery shall distribute copies of the minutes as follows: one copy to each minister, licentiate, candidate, and session clerk, and additional copies on request to each congregation of the Presbytery, and board/committee chair persons. The Presbyterial C.P.W.s shall be provided with such copies of the minutes as they may request.

Annually, copies of the minutes shall be sent to the Stated Clerk of General Assembly, Synod of the Southeast, Cumberland Presbyterian Historical Foundation.

E. PRESBYTERIAL SHARES

According to the apportionments recommended by the Board of Finance and adopted by Presbytery, each congregation shall forward to the Presbyterial Treasurer a monthly contribution toward its total share of the annual budget. Any difficulties incurred in meeting an obligation shall be directed to the Board of Finance, with any changes in shares being recommended by the Board to Presbytery. Monies appropriated from New Church Development to be used for any reason other than new church development must be reimbursed from the Presbyterial budget the following budget year. Presbytery shall keep a reserve fund equal to 15% of the total budget.

F. FINANCIAL AUDIT

All financial records of authorized agencies of the Presbytery shall be presented to the Board of Finance at the end of the calendar year for audit. The financial year shall be January 1 through December 31. All treasurers shall be bonded at the expense of the Presbytery.

G. TRAVEL POLICY

The travel policy for boards and committees will be in conformity with current IRS mileage with meals covered in working meetings. Lodging will be covered if necessary. Boards and committees are encouraged to consider travel in their budget requests.

VII – GENERAL

A. Ministers shall be ordained in regular or called meetings of Presbytery or by a Commission when appointed by Presbytery.

B. CONCERNING PASTORAL RELATIONSHIPS:
Whenever a church faces a change of pastors, or is for any reason without a pastor, the Board of Missions shall:

1. Recommend the dissolution of the pastoral relationship when necessary
2. Appoint a Moderator for the church session
3. Provide assistance for a self-study to re-evaluate its mission in the community
4. Assist the church in securing a supply for its pulpit, or grant the church permission to arrange for such supply
5. Maintain contact with ministers who may move and aid the church in making contact with a suitable prospective pastor
6. Recommend approval of the proposed pastoral relationship
7. Accept and transmit to Presbytery the request of the church for the newly approved pastor's installation.

C. MINISTERS WHO PLAN TO RETIRE are asked to notify the stated clerk of Presbytery in writing so that they may be duly recognized for their years of service. The letter should include the minister's desires concerning a worship service to recognize the retirement. The Committee on the Ministry is charged with the responsibility of assisting with arrangements for such worship services.

D. THE STANDING RULES shall be printed in the minutes of each regular meeting of Presbytery.

E. THE STANDING RULES may be amended or suspended as the need arises by two-thirds majority vote of Presbytery.

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Minister: Chris Franklin, 310 Yellow Springs Rd., Midway 37809 Ph: 423-972-3609
Clerk/Treasurer: Velta Rhea Riley, 2149 Phillipi Rd., Mohawk 37810 Ph: 423-235-6179

MT. CARMEL: 5515 Knoxville Hwy., P. O. Box 4, Coalfield 37719 Ph: 865-435-9247
Minister: Don Acton, 1186 Jenkins Lane, Knoxville 37934 Ph: 865-202-3329
Clerk: Lisa Layne, 714 Back Valley Rd., Oliver Springs 37840 Ph: 865-382-8817
Treasurer: Don Bird, P.O. Box 4, Coalfield 37719 Ph: 865-435-0680

MT. PLEASANT: 3945 Babbs Mill Rd., Afton 37616
Minister: James Carter, 6155 Hummingbird Ln., Whitesburg 37891 Ph. 423-523-4946
Clerk: Louise Gass, 701 Franklin St., Greeneville 37745 Ph: 423-639-3731
Treasurer: Roberta Gass, 104 Mayor Rd., Greeneville 37745 Ph: 423-525-5038

NEW BETHEL: 90 Cox Rd., Greeneville 37743 Ph: 423-638-4089
Mailing address: 2820 Blue Springs Pkwy., Greeneville 37743
Minister: Rex Brown, 134 Everhart Dr., Greeneville 37745 Ph: 423-639-4298
Clerk/Treasurer: Coriece Baxter, 2820 Blue Springs Pky., Greeneville 37743 Ph: 423-638-4089

NEW HOPE: 904 Acorn Gap Rd., Madisonville 37354
Minister: David Koopman, 5606 Brandon Park Dr., Maryville 37804 Ph: 865-977-6998
Clerk: Yvonne Wolfe, 139 Old Loudon Rd., Sweetwater 37874 Ph: 423-442-1166
Treasurer: Carolyn Lay, 525 Coldstream Farm Rd., Madisonville 37354 Ph: 423-442-3779

OAKLAND: 694 Oakland Rd., Telford 37690 Ph: 423-257-2258
Minister: *Sam Smith, 114 College View Drive, Greeneville, TN 37745 Ph: 423-639-8551
Clerk: Freda Graham, 959 Bowmantown Rd., Limestone 37681 Ph: 423-257-5050
Treasurer: James R. Legg, 176 Luster Rd., Limestone 37681 Ph: 423-257-2559

OAK RIDGE: 127 Lafayette, P.O. Box 4836, Oak Ridge 37831 Ph: 865-483-8433
Minister: Larry Blakeburn, 790 Emory Valley Rd., Apt # 714 Oak Ridge 37830 Ph: 731-676-2978
Clerk: Linda Diggs, 315 Laurel Hollow Rd., Clinton 37716 Ph. 865-457-5355
Treasurer: Ward Marsh, 165 Valley View Dr., Lenoir City, 37772 Ph: 865-986-9438

OLIVER SPRINGS: 400 Spring Street, Oliver Springs 37840
Minister: Ken Johnson, 122 Ridge Lane, Clinton 37716 Ph: 865-463-7090
Clerk/Treasurer: Sid Thurmer, P. O. Box 175, Oliver Springs 37840 Ph: 865-435-5438

PHILADELPHIA: 757 Snapp Bridge Rd., Limestone 37681
Mailing address: 509 Snapp Bridge Rd., Limestone 37681
Minister: + Byrd Broyles, 295 Davy Crockett Rd., Limestone 37681 Ph: 423-257-4578
Clerk: Greg Stafford, 509 Snapp Bridge Rd., Limestone 37681 Ph: 423-257-3796
Treasurer: Tim Hammer, 615 Snapp Bridge Rd., Limestone 37681

PILOT KNOB: 515 Marvin Mt. Road, Bulls Gap 37711
Minister: #Richard Snowden, 640 Jim Kirk Rd., Midway 37809 Ph: 423-235-5914
Clerk: Joyce Lamb, 4185 Gap Creek Rd., Bulls Gap 37711 Ph: 423-235-6858
Treasurer: Miss Robbie Couch, 515 Marvin Mountain Rd., Bulls Gap 37711 Ph: 423-235-2847

PLEASANT HILL: 13385 Kingsport Hwy., Chuckey 37641	Ph: 423-234-0024
Minister: Rex Brown, 134 Everhart Dr., Greeneville 37745	Ph: 423-639-4298
Clerk/Treasurer: Genevieve Bolton, 15440 Kingsport Hwy., Chuckey 37641	Ph: 423-234-7942
PLEASANT VALE: 525 Pleasant Vale Rd., Chuckey 37641	Ph: 423-257-7698
Minister: *Chris Baines, 155 Pelican Lane, Greeneville, TN 37743	Ph: 423-525-7497
Clerk: Tommy Sams, 810 Maupin Rd., Chuckey 37641	Ph: 423-257-7698
Treasurer: Howard Collins, 3750 Rhea Town Rd., Chuckey 37641	Ph: 423-737-5659
SALEM: 1927 Lost Mountain Pike, Greeneville 37745	
Minister: *Billy Moore, 880 Black Bear Rd., Greeneville 37745	Ph: 423-552-1594
Clerk: Helen Moore, 4193 Beech Creek Rd., Rogersville 37875	Ph. 423-348-8591
Treasurer: Johnny Ragon, 1090 W. Vann Rd., Greeneville 37743	Ph. 423-823-0404
SHILOH: 1121 Shiloh Rd., Greeneville 37745	Ph: 423-639-3763
Minister: Tammy Greene, 109 Armitage Dr., Greeneville 37745	Ph: 423-972-5525
Clerk: Donna Goodson, 102 Regency Park, Greeneville, 37745	Ph: 423-639-3763
Treasurer: Larry White, 90 Schofield Dr. Greeneville, 37745	Ph: 423-639-8675
TALBOTT: 7410 W. Andrew Johnson Hwy., Talbott 37877	Ph: 865-475-1221
Minister: #Richard Snowden, 640, Jim Kirk Rd., Midway 37809	Ph: 423-235-5914
Clerk/Treasurer: Lon B. Knight, 950 Rocktown Rd., Jefferson City 37760	Ph: 865-475-2965
UNION: 400 Everett Rd., Knoxville 37934	Ph: 865-966-9040
Minister: Leonard Turner, 12651 Wagon Wheel Cir., Knoxville 37934	Ph: 865-966-9040
Clerk: Hugh Turpin, 101 E. Passmore Ln., Oak Ridge 37803	Ph: 865-690-4265
Treasurer: Dave Garner, 10917 Sonja Drive, Knoxville 37934	Ph: 865-966-9811
VIRTUE: 725 Virtue Rd., Knoxville 37934	Ph: 865-966-1491
Pastor: Steve Graham, 11108 Thornton Dr., Knoxville 37934	Ph. 865-206-0012
Clerk: Jack Watson, 12309 Turkey Creek Rd., Knoxville 37934	Ph: 865-966-5998
Treasurer: William Shipley, 117 Smith Rd., Knoxville 37922	Ph: 865-966-5115
WALKERTOWN: 6885 Kingsport Hwy, Afton 37616	Ph: 423-639-1333
Minister: * Kevin McAmis, 94 Faith Court, Greeneville 37745	Ph: 423-638-3671
Clerk: Debbie Smith, 4833 Landon Court, Kingsport, 37664	Ph: 423-288-6396
Treasurer: David McKay, 7160 Kingsport Hwy., Chuckey, 37641	Ph: 423-638-5346
WILLOUGHBY: 265 Willoughby Rd., Bulls Gap 37711	
• Minister: Chris Franklin, 310 Yellow Springs Rd., Midway 37809	Ph: 423-972-3609
Clerk: Charles Clowers, 240 Wheeler Rd., Bulls Gap 37711	Ph: 423-235-5249
Treasurer: Karen Hammitt, 389 Viking Pl., Greeneville 37745	Ph: 423-638-6344
YOUNG'S CHAPEL: 1705 Lawnville Rd., Kingston 37763	Ph: 865-376-2192
Minister: Dale Watson, 124 Mossy Creek Dr., Kingston 37763	Ph: 865-376-2192
Clerk/Treasurer: Paul T. McCallie, 3340 Kingston Highway, Kingston 37763	Ph: 865-376-9199

* Minister of another denomination
# Lay preacher
+ Probationer

MINISTERIAL ROLL

NAME	ADDRESS	PHONE	CELL
Acton, Donald	1186 Jenkins Lane, Knoxville, TN 37934		865-202-3329
Blakeburn, Larry	790 Emory Valley Rd., Apt. # 714, Oak Ridge, TN 37830		731-676-2978
Blakeburn, Roy	111 Park Place, Greeneville, TN 37743	423-787-9609	
Brown, Rex	134 Everhart Drive, Greeneville, TN 37745	423-639-4298	423-278-8315
Carter, James L.	6155 Hummingbird Ln., Whitesburg, TN 37891	423-587-8423	423-523-4946
Choi, Ezra	3273 Bruckner Blvd., Snellville, GA 30078		
Coker, Nick	721 Lakeview Dr., Loudon, TN 37774	865-458-8791	865-237-7616
Creamer, Jennifer	22 Oakhurst Ave., Ipswich,MA 01938	831-809-9890	
Duncan, Ronnie	146 Deseree Broyles Rd., Chuckey, TN 37641		423-552-0321
Fly, Billy	3002 Trowbridge Dr., Paragould, AR 72450		870-215-9738
Franco, Ricardo L.	7 Hancock St., Melrose, MA 02176		479-970-8476
Franklin, Chris	310 Yellow Springs Rd., Midway 37809		423-972-3609
Freeman, A. Daniel	210 Dogwood Dr., Greeneville, TN 37743	423-638-5925	
Gillis, Ernest	3273 Bruckner Blvd., Snellville, GA 30078	770-982-6587	
Gonzalez, Miguel	166 Galyon Dr., Lenoir City, TN 37771		865-227-2710
Graham, Steve	11108 Thornton Dr., Knoxville, TN 37934		865-206-0012
Greene, Tammy	109 Armitage Dr., Greeneville, TN 37745	423-972-5525	423-972-5525
Greenwell, J. C.	7165 Windwhisper Blvd., Knoxville, TN 37924	865-247-5519	865-742-1653
Harper, Carlton	255 Glenview Circle, Lenoir City, TN 37771	865-317-1296	423-774-2032
Hartman, Gary	3001 Hines Valley Rd., Lenoir City, TN 37771	865-986-4949	865-256-8537
Hester, Mark	763 Finn Long Rd., Friendsville, TN 37737	865-995-1541	865-924-2732
Hubbard, Donald	2128 N. Campbell Station Rd., Knoxville,TN 37932	865-693-0264	865-320-7491
Ivey, Billy F.	409 Rodeo Dr., Knoxville, TN 37934	865-966-5946	865-679-1822
Johnson, Beverly	801 Riverhill Dr. Apt. 308, Athens, GA 30606		
Johnson, Ken	122 Ridge Lane, Clinton, TN 37716	865-463-7090	
Keller, Abby	162 Owen Ln. Greeneville, TN 37745	423-863-6565	

Kelly, Patrick	1449 Rainbow Rd., Mountain City, TN 37683	423-727-4067	423-833-8082
Keown, Gale	2744 Ashers Fork Dr. ,Rm. 216 Murfreesboro, TN 37128		615-962-4315
Koopman, David	5606 Brandon Park Dr., Maryville, TN 37804	865-977-6998	865-660-2440
Lively, Jamie W.	906 Lyle Circle, Greeneville, TN 37745	423-798-1959	423-329-6874
Longmire, Ronald L.	2041 Eckles Dr., Maryville, TN 37804	865-984-1647	865-254-1647
Malinoski, T. J.	9087 Fenmore Cove, Cordova, TN 38016		423-972-1239
Marquez, Alfonso	389 Bethel Dr., Lenoir City, TN 37772		865-660-7579
Marquez, Martha	389 Bethel Dr., Lenoir City, TN 37772		865-643-4800
Mayfield, Randall	12470 Daisywood Dr., Knoxville, TN 37932	865-769-4756	865-386-4756
McBeth, David	109 Gloria Place, Jacksonville, NC 28540	910-238-4279	910-478-6048
McConnell, Donald	147 Confederacy Cr., Knoxville, TN 37934	865-288-0230	
McGuire, James	220-2 Southwind Cr., Greeneville, TN 37743	423-638-6380	423-552-3211
Melson, Glenda	331 Tickle Weed Rd., Swansea, SC 29160	417-718-5742	
Middleton, Bill	12826 Union Rd., Knoxville, TN 37934	865-966-1706	214-536-1283
Nicholson, Casey J.	1020 Tusculum Blvd., Greeneville, TN 37745	423-638-4504	423-276-0822
Ortiz, Milton	8846 N. Cortona Cr., Cordova, TN 38018		901-486-6679
Peterson, Lisa	7778 Cedar Creek Rd., Townsend, TN 37882		901-604-0737
Phillips, Ken	6419 Town Creek Rd. E., Lenoir City, TN 37772	865-986-7344	865-680-9834
Pickard, Ron	6292 Golden Dr., Morristown, TN 37814	423-587-9735	423-312-5743
Prenshaw, Rebecca	1100 Albemarle Lane, Knoxville, TN 37923	865-531-1954	865-661-8626
Richardson, W. Jean	7533 Lancashire Blvd., Powell, TN 37849	865-947-3111	
Sanchez, Josefina	7 Hancock Street, Melrose, MA 02176	479-970-8654	
Scott, Jerry	2310 Sentell Dr., Maryville, TN 37803	865-803-3669	865-809-2621
Shipley, Howard	3800 Dan Dr., Morristown, TN 37814	423-581-1092	423-231-1612
Sledge, Jeff	241 Long Bow Rd., Knoxville, TN 37934		865-318-5565
Sweet, Don	3008 Shropshire Blvd., Powell, TN 37849	865-938-7435	
Sweet, Thomas	7225 Old Clinton Pike, Knoxville, TN 37921	865-938-7245	865-806-1900
Tucker, Greg	612 Idlewood Ln., Knoxville, TN 37923		865-242-4086
Turner, Leonard	400 Everett Rd., Knoxville, TN 37934	865-966-9040	865-254-9262

Vickers, Fran	3704 Wittenham Dr., Knoxville, TN 37921	865-859-0805	865-310-8203
Watson, Dale	124 Mossy Creek Dr., Kingston, TN 37763	865-376-2192	865-399-4500
West, Fred	510 Cedaredge Dr., New Smyrna Beach, FL 32168	206-409-8321	865-254-0142
Wilkerson, Patrick	7719 S. Whispering Oak Cr., Powell, TN 37849	865-617-9126	
Wilkinson, Mike	6900 Nubbin Ridge Dr. Knoxville, TN 37919	865-588-8581	205-533-2001
Winn, Don	375 Cumberland Mtn. Circle, Sunbright, TN 37872	615-478-9910	
Wood, Jeffrey P.	12800 Arbor Branch Lane, Knoxville, TN 37922	865-776-3914	865-776-3914

LICENTIATES

Brockman, Anna	210 E. Main St., Apt. 13, Greenfield, TN 38230		865-851-4805
Brown, Whitney			865-387-0002
Broyles, Byrd	295 Davy Crockett Rd., Limestone, TN 37681	423-257-4578	
Choi, Sean	2404 Wesley Plantation Dr., Duluth, GA 30096		901-356-6139
Craig, Aaron	8859 Bristol Pine Ln., Bartlett, TN 38133		731-255-6017

CANDIDATES

Caldwell, Chris	829 Chateaugay Rd., Knoxville, TN 37923		865-599-1044
Johnson, Kris	130 Essex St., Box 192B, South Hamilton, MA 01982		808-741-3370
Peach, John	221 Geronimo Road, Knoxville, TN 37934	865-675-5956	

LAY PREACHER

Snowden, Richard	640 Jim Kirk Road, Midway, TN 37809	423-235-5914	423-736-3818

MINISTERS FROM OTHER DENOMINATIONS

Bains, Chris	155 Pelican Lane, Greeneville, TN 37743	423-525-7497	
Hadden, John	1580 Dover Rd., Morristown, TN 37813		423-839-6739
Moore, Billy	880 Black Bear Road, Greeneville, TN 37745	423-234-3684	423-552-1594
McAmis, Kevin	94 Faith Ct., Greeneville, TN 37745	423-638-3671	423-552-8081
Smith, Sam	114 College View Dr., Greeneville, TN 37745	423-639-8551	

BOARDS - COMMITTEES -OFFICES

Term Expires (Term currently serving)	Name & Address	Church	Phone

MODERATOR

Elder Gwen Roddye
3728 Wittenham Dr.
Knoxville, TN 37921
865-938-2415

BOARD OF CHRISTIAN EDUCATION

16 (1)	Ron Pickard, 6299 Golden Dr., Morristown 37814	Lebanon	423-587-9735
16 (1)	Rebecca Prenshaw, 1100 Albemarie Ln., Knoxville 37923	Loudon	865-531-1954
16	Vacant		
17 (1)	Nancy Franklin, (CH) 310 Yellow Springs Rd., Midway 37809	Mohawk	423-972-3547
17 (2)	Debra Scott, 2310 Sentell Dr., Maryville 37803	Beaver Creek	865-681-6939
17 (2)	Roger Thornburg, (Sec) 13760 Kingsport Hwy., Chuckey 37641	Bethesda	423-234-2483
18 (2)	George Mays, P. O. Box 1767, Greeneville 37744,	Gass Memorial	423-638-3452
18 (1)	Brenda Brown Winslow, 1281 Robinhood Rd., Greeneville 37745	Shiloh	423-552-6881
18 (1)	Pete Carter, 306 Jackson Hills Dr., Maryville 37804	Clarks Grove	865-805-7942

BOARD OF FINANCE

16 (1)	Woody Hamm, 184 Barbara Dr., Talbott 37877	Lebanon	423-318-7114
16 (1)	Gerald Brandon, 7937 Castlecomb Dr., Powell 37849	Beaver Creek	865-947-8821
16 (2)	David Hale, 196 Shane St., Greeneville 37744	Cedar Hill	423-639-8742
17 (2)	Ronnie Duncan, 146 Deseree Broyles Rd., Chuckey 37641	Fairview	423-552-0321
17 (3)	Jeff Hayes, 155 Old Shiloh Rd., Greeneville 37743	Bethesda	423-639-8404
17 (2)	Randall Mayfield, (CH) 12470 Daiseywood Dr., Knoxville 37932	Marietta	865-769-4756
18 (3)	Lon Knight, 950 Rocktown Rd., Jefferson City 37760	Talbott	865-548-8449
18 (3)	Cleo Norman, 7727 Jenkins Dr., Knoxville 37931	Marietta	865-693-5215
18 (2)	Terry Murray, 290 Holder Rd., Afton 37616	Fairview	423-329-9735
Treasurer:	George C. Mays, P. O. Box 1767, Greeneville 37744	Gass Memorial	423-638-3452

BOARD OF MISSIONS

16 (2)	Jeff Wood, 12800 Arbor Branch Ln., Knoxville 37922		865-776-3914
16 (1)	Dale Watson, (CH) 124 Mossy Creek Dr., Kingston 37765	Young's Chapel	865-399-4500
16 (1)	Bill Harmon, 1735 Phillipi Rd., Mohawk, TN 37810		423-235-5813
17 (1)	Mary Sue Balding, 695 Doty Chapel Rd., Afton 37616	Fairview	423-620-0116
17 (2)	Alfonzo Marquez, (VCH) 389 Bethel Dr., Lenoir City 37772	Mercy	865-660-7579
17 (1)	Jamie Lively, (Sec) 201 N. Main St., Greeneville 37745	Greeneville	423-638-4119
18 (2)	Jeanie Saunders, 1689 Pleasant View Dr., Talbott 37877	Talbott	423-581-8239
18 (1)	Sherry Jaynes, 108 Virginia Dr., Greeneville 37745	Walkertown	423-620-5431
18	Vacant		

PERSONNEL COMMITTEE

16 (2)	Gwen Roddye, (CH), 3728 Wittenham Dr., Knoxville 37921	Beaver Creek	865-938-2415
17 (3)	Jimmy Rolen, 2266 Watkins Rd., Talbott 37877	Talbott	865-475-9350
18 (2)	Mary Beth McGuire, 220-2 South Wind Cr., Greeneville 37743		423-638-6380

BOARDS - COMMITTEES - OFFICES

Term Expires	Name & Address	Church	Phone

COMMITTEE ON JUDICIAL CONCERNS

16 (1)	Jim Greene, 200 Way Station Trail, Knoxville 37934	Union	865-966-4355
16 (1)	Abby Keller, 162 Owen Ln., Greeneville 37745	Greeneville	423-863-6565
16 (1)	Barbara Britton, (CH) 146 Richland Rd., Greeneville 37745	Greeneville	423-638-3716
17 (1)	Martha Marquez, 389 Bethel Dr., Lenoir City 37772	Mercy	865-603-4800
17 (1)	Mike Wilkinson, 6900 Nubbin Ridge Dr., Knoxville 37919	Knoxville	205-533-2001
17 (1)	Jewell Laws, 200 Hidden Meadow Ln., Chuckey 37641	Shiloh	423-948-0468
18 (3)	Ken Phillips, 6419 Town Creek Rd., E., Lenoir City 37772	Heartland	865-986-7344
18 (3)	Patrick Kelly, 1449 Rainbow Rd., Mountain City 37683		423-727-4067
18 (2)	Bill Middleton, 12826 Union Rd., Knoxville 37934		865-966-1706

COMMITTEE ON THE MINISTRY

16 (2)	Joe Malloy, (CH) 7866 E. Lee Hwy., Loudon 37774	Loudon	865-458-5951
16 (2)	James Carter, 6155 Hummingbird Ln., Whitesburg 37891	Mt. Pleasant	423-587-8423
16 (3)	Nick Coker, 721 Lakeview Dr., Loudon 37774	Loudon	865-523-4946
17 (3)	Carolyn Harmon, 4435 Newport Hwy., Greeneville 37743	Cedar Hill	423-639-3037
17 (2)	Jack Watson,(SEC) 12309 Turkey Creek Rd., Knoxville 37934	Virtue	865-966-5998
17 (1)	Fran Vickers, 3704 Wittenham Dr., Knoxville 37921	Beaver Creek	865-310-8203
18 (1)	Donn Winn, 375 Cumberland Mtn. Cr., Sunbright 37872		615-478-9910
18 (1)	Carlton Harper, 255 Glenview Cr., Lenoir City 37771		865-317-1296
18 (1)	Tom Witmer, 1116 Galewood Rd., Knoxville 37919	Knoxville	865-742-9377

COMMITTEE ON NOMINATIONS

16 (1)	Ernestine Haun, 4242 Stansberry Rd., Morristown 37813	Dover	423-586-5524
16 (3)	Don Hubbard, 2128 N. Campbell Station Rd., Knoxville 37932	Marietta	865-693-0264
16 (2)	Ken Phillips, 6419 Town Creek Rd., E., Lenoir City 37772	Heartland	865-986-7344
17 (1)	Amy Brandon, 2926 Wind Sock Ln., Knoxville 37824	Beaver Creek	865-465-3640
17 (1)	Velta Rhea Riley, 235 Easy St., Mohawk, 37771	Mohawk	423-235-6179
17 (3)	Richard Snowden, 640 Jim Kirk Rd., Midway 37809	Pilot Knob	423-736-3818
18 (2)	Bill Middleton, 12826 Union Rd., Knoxville 37934	Corntassel	865-966-1706
18 (2)	Abby Keller, (CH), 162 Owen Ln., Greeneville 37745	Greeneville	423-863-6565
18 (1)	Regina Stinnett, 508 Windham Hill Rd., Knoxville 37734		865-966-4099

CAMP CHILHOWEE BOARD OF DIRECTORS

16 (1)	Ann Shipley, 117 Smith Rd., Knoxville 37922	Virtue	865-966-5115
16 (1)	Paul McCallie, 3340 Kingston Hwy., Kingston 37763	Youngs Chapel	865-376-9199
16 (3)	Jack Watson, 12309 Turkey Creek Rd., Knoxville 37934	Virtue	865-966-5998
17 (2)	James L. Curtis, (CH) 8405 Meklenburg Ct., Knoxville 37923	Knoxville	865-357-0441
17 (2)	Richard Russell, P. O. Box 205, Rockford 37852	Clarks Grove	865-659-5061
17 (1)	Amy Brandon, 2926 Wind Sock Ln., Knoxville 37924	Beaver Creek	865-465-3640
18 (2)	Sharon Riggle, 12105 Westkingsgate Rd., Knoxville 37954	Union	865-604-3826
18 (2)	Tabetha Roberts, 10813 Modesta Ln., Knoxville 37922	Union	865-712-4452

18 (1) Vacant

BOARDS - COMMITTEES - OFFICES

Term Expires	Name & Address	Church	Phone

CAMP JOHN SPEER BOARD OF DIRECTORS

16 (3)	Chris Franklin, 310 Yellow Springs Rd., Midway, TN 37809	Mohawk/Willoughby	423-972-3609
16 (2)	Rick Taylor, 175 Stone Dam Rd., Chuckey 37641	Fairview	423-639-1049
16 (1)	Tammy Hayes, 155 Old Shiloh Rd., Greeneville 37743	Bethesda	423-639-8404
17 (3)	Tammy Greene, (CH), 109 Armitage Dr., Greeneville 37745	Shiloh	423-972-5525
17 (2)	Jean Barnes, 392 Viking Place, Greeneville 37745	Greeneville	423-636-1979
17 (1)	Kelli Reed Rose, 7689 Abbey Ln., Talbott 37877	Talbott	423-552-4252
18 (3)	Johnny Starnes, 1295 Clear Creek Rd., Chuckey 37641	Bethesda	423-972-8525
18 (2)	Julie Weems, 8995 Baileyton Rd., Afton 37616	Mt. Pleasant	423-234-0366
18 (3)	Advisory Member: Danny Scott, 1036 Fairview Rd., Afton 37616		423-639-1884
18	Vacant		

HERITAGE COMMITTEE

16 (1)	Mary McCarter, 804 West Jefferson St., Jefferson City 37760	Lebanon	865-475-6572
16 (1)	Robyn Murray, 290 Holder Rd., Afton 37616	Fairview	423-639-4446
17 (3)	Jane Hubbard, (CH) 2128 N. Campbell Station Rd., Knoxville 37932	Marietta	865-693-0264
17 (3)	Peggy West, 4885 Dulaney Rd., Greeneville 37743	Cedar Hill	423-638-8478
18 (3)	Ken Lowe, 11138 Hardin Valley Rd., Knoxville 37932	Marietta	865-693-5447
18	Vacant		

COMMITTEE/COMMISSION ON DISCIPLINE

Wendell Thomas, 1200 Paradise Dr., Powell 37849	Beaver Creek	865-546-7311
Randy Weaver, 695 Keller Rd., Afton, TN 37616-6421	Shiloh	423-620-8365
Kim Wilks, 211 River Road, Loudon 37774	Loudon	865-458-0541
Don Hubbard, 2128 N. Campbell Station Rd., Knoxville 37932	Marietta	865-693-0264
Howard Shipley, 3800 Dan Dr., Morristown 37814	Lebanon	423-581-1092

COORDINATING COMMITTEE

Gwen Roddye		
Ronald Longmire, Clerk, 2041 Eckles Dr., Maryville 37804	Maryville	865-984-1647
Abby Keller, 162 Owen Ln., Greeneville, 37745	Greeneville	423-863-6565
Tammy Greene, 109 Armitage Dr., Greeneville 37745	Shiloh	423-972-5525
Randall Mayfield, 12470 Daiseywood Dr., Knoxville 37932	Marietta	865-769-4756
Jane Hubbard, (CH) 2128 N. Campbell Station Rd., Knoxville 37932	Marietta	865-693-0264
Gwen Roddye, 3728 Wittenham Dr., Knoxville 37921	Beaver Creek	865-938-2415
Nancy Franklin, 310 Yellow Springs Rd., Midway 37809	Mohawk	423-972-3547
Barbara Britton, 146 Richland Rd., Greeneville 37745	Greeneville	423-638-3716
Dale Watson, 124 Mossy Creek Dr., Kingston 37765	Youngs Chapel	865-399-4500
Joe Malloy, 7866 E. Lee Hwy., Loudon 37774	Loudon	865-458-5951
James L. Curtis, 8405 Meklenburg Ct., Knoxville 37923	Knoxville	865-357-0441

BOARDS - COMMITTEES - OFFICES

Term Expires (Term currently serving)	Name & Address	Church	Phone

PRESBYTERIAL STATED CLERK/COORDINATOR

(16) Ronald L. Longmire, 2041 Eckles Dr., Maryville 37804 — Maryville — 865-984-1647

PRESBYTERIAL TREASURER

(18) George C. Mays, P. O. Box 1767, Greeneville 37744 — Gass Memorial — 423-638-3452

ASSISTANT TREASURER – PLANNED GIVING COORDINATOR

(15) Carolyn Harmon, 4435 Newport Hiway, Greeneville 37743 — Cedar Hill — 423-639-3037
e-mail: richardharmon09@concast.net

PRESBYTERIAL HISTORIAN

Don Hubbard, 2128 N. Campbell Station Rd., Knoxville 37932 — 865-693-0264

REPRESENTATIVES - COALITION OF APPALACHIAN MINISTRY

(18) Annette Watts, 300 Grapevine Trail, Greeneville 37745

REPRESENTATIVE - ETSU CAMPUS MINISTRY

James Carter, 6155 Hummingbird Ln., Whitesburg 37891 — 423-587-8423

REPRESENTATIVE - UNIVERSITY OF TENNESSEE PRESBYTERIAN COUNCIL

Nick Coker, 721 Lakeview Drive, Loudon 37774 — Loudon — 865-458-8791

TRUSTEES

Lon Knight, 950 Rocktown Road, Jefferson City 37743 — Talbott — 865-475-2965
Cleo Norman, 7727 Jenkins Dr., Knoxville 37931 — Marietta — 865-693-5215
James Luton, 104 Case Lane, Oak Ridge 37830 — Oak Ridge — 865-483-4951

PRESBYTERY YOUTH AND CHILDREN'S DIRECTOR

Cynthia Bales, 441 Woods Dr., Jefferson City, TN 37760 — 865-803-4551

FOR RESERVING PRESBYTERIAL CAMPS

Camp Chilhowee – Bill and Traci Pressley, 1920 Old Chilhowee Loop Rd., Maryville 37865
865-983-7084 (Camp Phone) or 865-216-8839 (Bill's cell)
Camp John Speer – Dennis Elwell, e-mail: dpelwell@gmail.com — (Camp Phone) 423-636-1366

MINUTES
CALLED MEETING
PRESBYTERY OF EAST TENNESSEE
JANUARY 31, 2016

The Presbytery of East Tennessee of the Cumberland Presbyterian Church met in called session at the Talbott Cumberland Presbyterian Church, January 31, 2016.

CALLED TO ORDER: The meeting was called to order by the Moderator, Rev. Dr. Howard Shipley at 5:37 p.m.

ROLL CALL: The roll was taken and a quorum was declared present Roll call marked "A" and filed.

CONSTITUTING PRAYER: The constituting prayer was prayed by Rev. Jean Richardson.

REQUEST TO BE EXCUSED: A list of those requesting to be excused from this meeting was read, on motion they were excused. Marked "B" and filed.

READING THE CALL: The Call was read, marked "C" and filed.

BOARD OF CHRISTIAN EDUCATION REPORT: The Board of Christian Education Report was presented by Rev. Ron Pickard. A motion was made and seconded to concur in the report and adopted its recommendation.

Rev. Jamie Lively made a motion to refer this report to a Task Force of Dr. Larry Blakeburn, Rev. Don Hubbard and Elder Richard Snowden and for the Task Force to give a preliminary report to the April 2016 meeting of Presbytery with a final report to the Presbytery at the October 2016 meeting.

Rev. Tammy Greene made a motion to amend the report to allow the Junior and Junior High Camps at Camp John Speer to be held in 2016 with Rev. Tammy Greene as Director and she promised to follow the Safe Sanctuary Guidelines for the camps. Motion to amend approved Motion to refer approved as amended. Marked "D" and filed.

There were no letters to grant or receive.

MINUTES READ: The minutes were read and approved as read.

MOTION TO ADJOURN: On motion, this called meeting was adjourned with prayer by Rev. Randall Mayfield at 6:00 p.m.

Howard Shipley
Rev. Dr. Howard Shipley, Moderator

Ronald L. Longmire
Ronald L. Longmire, Stated Clerk

ROLL CALL
CALLED MEETING
OF PRESBYTERY OF EAST TN
JANUARY 31, 2016

A

MINISTERS:
Larry Blakeburn
Lon Byrd Broyles
James Carter
Nick Coker
Ronnie Duncan
Chris Franklin
Miguel Gonzalez
Steve Graham
Tammy Greene
Carlton Harper
Mark Hester
Don Hubbard
Abby Keller
Jamie Lively
Alfonso Marquez
Martha Marquez
Randall Mayfield
Bill Middldeton
Casey Nicholson
Kenneth Phillips
Rebecca Prenshaw
W. Jean Richardson
Jerry Scott
Jeff Sledge
Thomas Sweet
Greg Tucker
Leonard Turner
Fran Vickers
Dale Watson
Patrick Wilkerson
Mike Wilkinson
Don Winn
Jeff Wood

LICENTIATES:
Byrd Broyles

ELDERS:

Beaver Creek:	Becky Wells
	Ken Woodford
Bethesda:	Roger Thornburg
Cedar Hill:	Jerry Mitchell
Clark's Grove:	Pete Carter
Dover:	
Fairview:	Terry Murray
Faith Fellowship:	Walter Solomon
Gass Memorial:	George Mays
Greeneville:	Tony Williams
	Elliott Stott
Heartland:	Steve Hay
Knoxville First:	James L. Curtis
Lebanon:	Mary McCarter
Loudon:	Greg McNass
Marietta:	Mary Kay Buckner
Maryville First:	Dorothy McClure
Mohawk:	Nancy Franklin
Mt. Pleasant:	Lynn Foshee
New Bethel:	
New Hope:	
Oak Ridge:	Linda Diggs
Philadelphia	Greg Stafford
Pleasant Hill:	Stacy Bolton
Shiloh:	Brenda Winslow
Talbott:	Richard Snowden
Union	Gina Wood
Virtue:	Barbara Hall
Walkertown:	John Long
Willoughby:	Karen Hammitt
Young's Chapel:	Paul McCallie

B

<u>REQUEST TO BE EXCUSED</u>
Anna Brockman
Don Acton and Elder from Mt. Carmel
Jim McGuire
Jennifer Creamer

December 7, 2015

C

To: Dr. Howard Shipley Moderator Presbytery of East Tennessee

From: Board of Christian Education Presbytery of East Tennessee

Dear Dr. Howard Shipley:

We are asking that a called meeting of the Presbytery of East Tennessee be held immediately following the Denomination Day Celebration at Talbot Cumberland Presbyterian Church on Sunday, January 31, 2016 to receive and act upon a report from the Board of Christian Education, and to grant and receive letters.

Sincerely,

Rev. Ron Pickard, Minister

Rev. Rebecca Prenshaw, Minister

George Mays, Elder, Gass Memorial

Roger Thornburg, Elder, Bethesda

Puesuant to the above request, I hereby call a meeting of the Presbytery of East Tennessee at the time and place named above.

Rev. Howard Shipley Moderator

Dec. 17, 2015 Date

Report from the Board of Christian Education **D**
To the Presbytery of East Tennessee in Called Meeting at
Talbott Cumberland Presbyterian Church, January 31, 2016

Board has met 3 times since the October 3, 2015 stated meeting of Presbytery.

Patrick Wilkerson, Part Time Presbyterial Youth & Children Director, turned in his resignation effective December 1, 2015. Board of Christian Education accepted his resignation.

Andy Blackwelder turned in his resignation as advisory member to board effective November 16, 2015. Board of Christian accepted his resignation.

Board of Christian Education sent a notice to the Personnel Committee to post an opening for part time Presbyterial Youth & Children Director. All interested candidates should send in cover letter and resume to the Personnel Committee by March 1, 2016.

Presbytery's Board of Christian Education wants to continue to provide a rich, wholesome Christian education experience for the children and youth of the entire presbytery. The board has followed closely the directives of the presbytery and the guidelines of the denomination to develop a unified children and youth ministry that provide an opportunity for young people in all areas of the presbytery to share equally in safe, wholesome, faith-based activities and experiences.

Presbytery's current camping ministry is directed by the Board of Christian Education and is administered through a part-time presbytery employee, the Presbytery Youth and Children's Director.

However, for a number of years the Christian Education Board and the Youth and Children's Directors have experience continued opposition and numerous unpleasant experiences while attempting to work cooperatively with some members of the Camp John Speer Board. This conflict had contributed to the resignation of two persons elected by the presbytery to serve as Youth and Children's Director and six or more volunteers who have served on the Christian Education Board, including two former board chairs.

It has also been noted that a person who was denied serving at Camp John Speer by the Christian Education Board, was present at the camp while camp was in session. **No background check was on file with the Board of Christian Education for this person.** Also at the Christian Education Board August 11, 2015, meeting it was also

stated by the Camp John Speer Camp Director that Camp John Speer ***was not a closed camp.*** **This is a violation of the Safe Sanctuary policy of the denomination.**

The current board members would like to be able to devote their time to planning and implementing programs for children, youth, and adults rather than resolving conflicts. We want to continue a cordial working relationship with all agencies of the presbytery while maintaining a safe camping environment and developing programs that provide adequate opportunity for enriching the spiritual growth of the children and youth of the presbytery. Therefore we recommend:

Recommendation # 1

Due to the failure of the Camp John Speer Camp Director to provide a camp that is safe for all campers, The Christian Education Board is placing Camp John Speer on probation effective immediately. Furthermore, all camps at Camp John Speer will be suspended until sufficient written, corrective information is provided to the Christian Education Board and approved by the board. This corrective information will include the steps that will be taken whereby the camp director and staff will abide by the Safe Sanctuary Policy and provide full cooperation with the Youth and Children's Director as directed by the Christian Education Board.

In additional, all funds for the camp will be frozen until probation is lifted.

In the event the probation is not lifted prior to summer camps in 2016, transportation for those students who would normally be at Camp John Speer will be arranged to go to the Camp Chilhowee.

Respectfully submitted,
The Board of Christian Education

The report was amended by Rev. Tammy Greene to allow the Junior and Junior High Camps at Camp John Speer to be held in 2016 with the Rev. Tammy Greene as Director and she promised to follow the Safe Sanctuary Guidelines for the Camp.

PROGRAM

PRESBYTERY OF EAST TENNESSEE
April 2, 2016
MEETING AT PLEASANT HILL CUMBERLAND PRESBYTERIAN CHURCH
13385 KINGSPORT HWY.,CHUCKEY, TN 37641

Registration----------8:30 a.m.
Call to Order, Moderator Dr. Howard Shipley----------9:00 a.m.
Roll Call and Declaration of Quorum
Constituting Prayer----------Rev. Tammy Greene
Adoption of Program
Opening Worship & Communion----------Mr. Richard Snowden and Rev. Rex Brown

Welcome and Announcements----------Pastor Host
- **Nominations Committee (Green)**
- **Election of Moderator**
- **Recognition of Visitors**
- **Communications**

Hearing of Representatives of Agencies and other Judicatories

Recess – 10:30 a.m.

Hearing of Board/Committee Reports:

1. **Board of Christian Education (White)**
2. **Planned Giving Coordinator (White)**
3. **Personnel Committee (White)**
4. **Heritage Committee (White)**
5. **Board of Finance and Proposed Budget (White)**
6. **Treasurer's Report (White)**
7. **Camp Chilhowee Financial Report (White)**
8. **Camp John Speer Report (White)**
9. **Commission to Install (White)**
10. **Committee on Nominations #2 (Green)**
11. **Board of Missions 1 & 2 (Lilac)**
12. **Committee on Ministry (Pink)**
13. **Coordinating Committee (Turquoise)**
14. **Task Force on Safe Sanctuaries Policy (Salmon)**

12:00 ----------Noon Recess
(A noon meal will be provided by the Host Church for a small fee of $8.00)

1:00 p.m. – Presbytery re-convenes - Memorial Service – Rev. Ronnie Duncan

Committee Reports Continue – 15. Committee on Judicial Concerns

Next Place of Meeting and Other Business

Reading & approval of Minutes – Final Roll Call

Closing Prayer - Adjournment

ROLL CALL – April, 2016

MINISTERS

Acton, Donald	EE
Blakeburn, Larry	PP
Blakeburn, Roy	EE
Brown, Rex	PP
Carter, James	PP
Choi, Ezra	AA
Coker, Nick	EE
Creamer, Jennifer	EE
Duncan, Ronnie	PP
Fly, Billy	EE
Franco, Ricardo	AA
Franklin, Chris	PP
Freeman, Dan	EE
Gillis, Ernest	AA
Gonzales, Miguel	EE
Graham, Steve	PP
Greene, Tammy	EE
Greenwell, J.C.	EE
Harper, Carlton	PP
Hartman, Gary	EE
Hester, Mark	PP
Hubbard, Don	PP
Ivey, Bill	EE
Johnson, Beverly	EE
Johnson, Ken	AA
Keller, Abby	PP
Kelly, Patrick	PP
Keown, Gale	EE
Koopman, David	EE
Lively, James W.	PP
Longmire, Ronald	PP
Malinoski, T. J.	PP
Marquez, Alfonso	PP
Marquez, Martha	PP
Mayfield, Randall	PP
McBeth, David	PP
McConnell, Donald	EE
McGuire, James	EE
Melson, Glenda	EE
Middleton, Bill	EE
Nicholson, Casey	PP
Ortiz, Milton	EE
Peterson, Lisa	PP
Phillips, Kenneth	EE
Pickard, Ron	PP
Prenshaw, Rebecca	EE
Richardson, W. Jean	EE
Sanchez, Josefina	PP
Scott, Jerry	PP
Shipley, Howard E.	PP
Sledge, Jeff	EE
Sweet, Don	EE
Sweet, Thomas	PP
Tucker, Greg	P
Turner, Leonard	PP
Vickers, Fran	PP
Watson, Dale	EE
West, Jr., Fred	EE
Wilkerson, Patrick	EE
Wilkinson, Mike	PP
Winn, Don	PP
Wood, Jeffrey P.	PP

LICENTIATES

Brockman, Anna	EE
Brown, Whitney	PP
Broyles, Byrd	PP
Choi, Sean	EE
Craig, Aaron	AA

CANDIDATES

Caldwell, Chris	PA
Johnson, Kris	EE
Peach, John	EE

LAY PREACHER

Snowden, Richard	PP

PROVISIONAL MINISTERS

Bains, Chris	AA
Hadden, John	PP
McAmis, Kevin	PP
Smith, Sam	AA

ROLL CALL OF CHURCHES – April, 2016

Beaver Creek	Pat Bolton	PP
	Gwen Roddye	PP
Bethesda	Jeff Hayes	PP
Casa de fey	Eric Aldana	PP
Cedar Hill	Russell Renner	PP
Clark's Grove	Lynn Waters	PP
Corntassell		AA
Dover	Ernestine Haun	PP
Fairview	Rick Taylor	PP
Faith Fellowship	R. Andrew Davidson	PP
Gass Memorial	Jimmy McAmis	PP
Greeneville	Michael Ritter	PP
	Beverly Williams	PP
Heartland Worship Center		AA
Knoxville	Diane Pipkin	PP
Lebanon	Mary McCarter	PP
Loudon	Russ Newman	PP
Marietta	Shirley (Beth) Swanson	PP
Maryville	Donald Kline	PP
Mercy	Silvia Guzman	PP
Mohawk	Jean Gibson	PP
Mt. Carmel		EE
Mt. Pleasant	Larry J. Weems	PP
New Bethel	Coriece Baxter	PP
New Hope	Brenda Leslie	PP
Oakland		AA
Oak Ridge	Linda Diggs	PP
Oliver Springs		AA
Philadelphia	Tim Hammer	PP
Pilot Knob	Lloyd Ward	PP
Pleasant Hill	Thelma Southerland	PP
Pleasant Vale		AA
Salem		AA
Shiloh	Robert Ross	PP
Talbott	Marianne Sharp	PP
Union	Bernie Fay	PP
Virtue	Doug Boles	PP
*Walkertown	John M. Long	PP
Willoughby	Karen Hammitt	PP
Young's Chapel	Paul McCallie	PP

*Provisional Church

MINUTES
PRESBYTERY OF EAST TENNESSEE
OF THE
CUMBERLAND PRESBYTERIAN CHURCH
APRIL 2, 2016

The Presbytery of East Tennessee of the Cumberland Presbyterian Church met in regular session with the Pleasant Hill Church in Chucky, TN, on April 2, 2016. The Moderator, Rev. Dr. Howard Shipley, called the Presbytery into session at 9:00 a.m. The roll call showed 30 ministers; 2 licentiates; 2 candidates; one lay minister; 33 elders and 9 visitors.

Declaration of Quorum and Constituting Prayer – A quorum was declared present and the Moderator called on Rev. Rex Brown to pray the constituting prayer.

Adoption of Program – On motion, the program was adopted.

Opening Worship – The Worship Service was led by Elder Richard Snowden who delivered the sermon, "Peace That Calms the Soul", the scripture was John 20:19-23. Rev. Rex Brown presided at the Lord's Table.

Welcome and Announcements – Rev. Rex Brown welcomed the Presbytery to Pleasant Hill Church and made necessary announcements.

Nominations Committee Report – Report #1 of the Committee on Nominations was given by Rev. Abby Keller. The name of Elder Gwen Roddye was placed in nomination for a six month term. The Moderator called for other nominations, there being none, we proceeded to elect. At this point, Elder Roddye assumed the Chair. The report was marked "A" and filed.

Recognition of Visitors – The following visitors were recognized: Kip and Jodi Rush; Joe Roscoe (Young's Chapel); Bruce Potter (Union); Cindy Bales (Lebanon); Thelma Leslie (New Hope); Barbara Britton (Greeneville). On motion, seated Rev. Kip Rush as an Advisory Member.

Communications – Heard thank you note from the family of Jane Greene.
Heard letter of dismission and recommendation for Rev. Greg Tucker from Grace Presbytery. On motion, letter received.
Heard letter from Rev. T. J. Malinoski requesting a communication from the Presbytery of East Tennessee indicating our support of his endeavors in this Presbytery and New Hopewell Presbytery of the C.P.C.A. On motion, request granted.
Heard request from the New Hope session concerning more centrally located meeting places. On motion, the letter was referred to the Coordinating Committee for study.
Heard letter from Memphis Theological Seminary concerning the "Specialist in Cumberland Presbyterian Studies", with the request that the Presbytery: A. Budget to provide a scholarship for one person from the Presbytery to attend the program; B. Select the person to attend both modules and C. Budget for future years to provide a scholarship for one person from our Presbytery to attend the program. On motion, the letter was referred to the Board of Finance.

Heard letter from the session of Union Church concerning Bruce Potter, the letter was referred to the Committee on Ministry.
Received letter from Rev. Lisa Patterson. The contents of the letter will be included in her presentation later.

Request to be Excused: The following requested to be excused from this meeting of Presbytery: Rev. Nick Coker, family event; Rev. Bill Middleton, illness; Rev. Milton Ortez, work; Dr. Jeff Sledge, work; Anna Brockman, distance; Rev. Tammy Greene, vacation; Rev. Rebecca Prenshaw, family illness; Rev. Dale Watson, knee replacement; Rev. Don Acton and elder from Mt. Carmel; Rev. Glenda Melson, distance; Kris Johnson, distance; Rev. Billy Fly, distance; Rev. Jennifer Creamer, distance; Rev. James McGuire, sprained ankle; Rev. Gary Hartman, funeral; Rev. Ken Phillips, funeral; John Peach, illness; Rev. Patrick Wilkerson, out of town; Sean Choi, distance; Rev. David Koopman, distance; Rev. Miguel A. Gonzales, family.

Hearing of Denominational Representatives –

A. Rev. Kip Rush, Vice-Moderator, spoke on behalf of the General Assembly and G. A. concerns.
B. Jodi Rush spoke on behalf of Discipleship Ministry Team.
C. T. J. Malinoski spoke on behalf of the Ministry Council and Missions Ministry Team.
D. Carolyn Harmon spoke on behalf of O.U.O.
E. Alfonzo Marquez spoke on behalf of the Childrens Home.
F. Lisa Peterson spoke on behalf of C.A.M.

Recess – Recess was declared at 10:30 a.m.

Recess Out – Recess was declared out at 10:45 a.m.

Reports – On motion, reports 1-9 were concurred in (none contained recommendations, except to dissolve the Commission to Install).
Mrs. Jane Hubbard spoke to the Heritage Committee report.
Rev. Randall Mayfield spoke to the Finance Committee report.
Mr. George Mays spoke to the Treasurer's report. Reports marked "B-J" and filed.

Nominations Committee Report #2 – The report #2 of the Nominations Committee report was presented by Rev. Abby Keller. The report was edited to include the name and phone number of Duncan Shelton, 865-803-9578 or 865-591-4097, as the alternate youth delegate. On motion, report concurred in and its recommendations adopted as edited. Marked "K" and filed.

Board of Missions – Report #1 of the Board of Missions was presented by Rev. Jamie Lively. On motion, the report was concurred in and its recommendations adopted. Marked "L" and filed.

Installation – On motion, approved the Pastoral Relationship between Rev. Greg Tucker and the Faith Fellowship Church and elected a Commission to install him on April 17, 2016 at 7:00 p.m. at Faith Fellowship Church. The Commission members are: Rev. Randall Mayfield, Chair, Rev.

Don Hubbard, Rev. Mike Wilkinson, Elder Randy Stevens and Elder Andy Davidson. Marked "M" and filed.

Board of Missions #2 – Report #2 of the Board of Missions was presented by Rev. Jamie Lively. On motion, the report was concurred in and its recommendations adopted. Marked "N"and filed.

Committee on Ministry – The Committee on Ministry report was presented by Rev. Carlton Harper. Licentiate Whitney Brown was invited to the front for examination. She responded appropriately to the questions. Paragraph "F" on Page 3 and recommendation #3 were edited out of the report (Mr. Harper has moved). The report was edited to include the name of Bruce Potter to be scheduled for a meeting and a report will be given at the fall meeting of Presbytery. Marked "O" and filed.

Personnel – Report #2 of the Personnel Committee was presented by the Stated Clerk. On motion, the report was concurred in and its recommendations adopted. Ms. Cindy Bales was introduced to the body. Prayer was led by Dr. Howard Shipley for the new employee and the program. Marked "P" and filed.

Coordinating Committee – The report of the Coordinating Committee was presented by the Stated Clerk. The report was amended two times: 1.) To include probationers have a background check annually and 2.) include clergy spouses who participate in the camping program be included. On motion, the report was concurred in and its recommendations approved as amended. Marked "Q" and filed.

On motion, approved release form from the Task Force packet be filled out and mailed to the Stated Clerk to arrive no later than April 30, 2016.

Task Force – The report of the Presbyterial Task Force was presented by Dr. Larry Blakeburn. On motion, recommendation #5 was amended to include the words "at all times" to be added as the last 3 words of that sentence. On motion, the report was concurred in and its recommendations adopted as amended. Marked "R" and filed.

Judicial Concerns – The report of the Committee on Judicial Concerns was presented by Elder Barbara Britton. On motion, the report was concurred in. Marked "S" and filed.

Hand of Fellowship – Whitney Brown, Cindy Bales and Rev. and Mrs. Tucker were ask to come to the front to be greeted by the body when we break for lunch.

Lunch – At 12 noon recessed for lunch. Rev. Leonard Turner prayed the prayer for the blessing of the meal. A bounteous lunch was provided by the Pleasant Hill Church.

Presbytery Resumes – The Presbytery was called back into session by the Moderator at 1 p.m.

Announcements – Mr. David McBeth was introducted by Rev. Carlton Harper. Announcements were made concerning the Presbyterial Scholarship and concerning the memorial list.

Memorial Service – The Memorial Service was led by Rev. Ronnie Duncan who shared the scripture, Matthew 6:19 and Revelation 14:13 and personal remarks. He then read the Memorial list (see attached) and led in prayer.

Next Meeting – The invitation to meet with the Pleasant Vale Church on October 1, 2016, 9:00 a.m. was accepted.

Thank you – The Presbytery expressed appreciation to Pleasant Hill Church for hosting this meeting.

Minutes Read – The minutes of this meeting were read and on motion approved.

Adjourn – On motion, this meeting was adjourned at 1:15 p.m. to meet with the Pleasant Vale Church on October 1, 2016. The closing prayer was prayed by Rev. Rex. Brown.

Gwen Roddye Moderator Ronald L. Longmire Stated Clerk

Elder Gwen Roddye Rev. Ronald L. Longmire

A

Committee on Nominations: Report No. 1

To: The Presbytery of East Tennessee in session with the Pleasant Hill congregation, April 2, 2016.

Your committee nominates Elder Gwen Roddye as moderator for the term of six months.

Respectfully submitted,

The Committee on Nominations

B

Report from the Board of Christian Education, to the Presbytery of East Tennessee Cumberland Presbyterian Church.

Board has met 1 times since the January 31, 2016 called meeting of Presbytery.

Board met with task force on the resolution of the Board of Christian Education to the January meeting.

Board voted to appoint an Interim Youth & Children's director until a part time Youth & Children's director can be hired.

Board is working with Personnel committee trying to find an interim or part time Youth & Children's Director.

D

Report of
The Personnel Committee
To the Presbytery of East Tennessee
Meeting in Session at Philadelphia Cumberland Presbyterian Church
April 2, 2016

The Committee has worked cooperatively with the Presbytery Board of Christian Education in the search for a Presbytery Youth and Children's Director. The position is part time. The search was announced to all session clerks via a mailing by the Stated Clerk related to Denomination Day events and called meeting of Presbytery. As of the application deadline of March 1, 2015, no applications have been received.

At this time, the Personnel Committee and Board of Christian Education have agreed to pursue an interim, allowing time for some re-consideration of the job description and possibly other changes. The specific job description and application for the position of Interim Youth and Children's Director is available on the Presbytery web page.

As of the writing of this report, we are in conversation with a potential interim, and hope to have an announcement regarding the hire of an interim at the April meeting of Presbytery.

Upon the development of a new job description and its approval by Presbytery, we will post the permanent position opening on the Presbytery web page.

We ask that the Presbytery be in prayer for the individual who fills this important role in our Christian Education programming.

Respectfully submitted,
The Personnel Committee

Report of Planned Giving Coordinator -- Presbytery of East Tennessee

By: Carolyn Harmon

2015

Aug. 27	Prepared and emailed semi-annual report to Clerk of Presbytery of East Tennessee for commissioner's packets.
Sept. 12	Attended Nolachuckey Region Cumberland Presbyterian Women's Ministry at Philadelphia CPC.
Sept. 18-19	Attended the Board of Stewardship meeting in Cordova, TN.
Oct. 3	Attended Presbytery of East Tennessee meeting at Oak Ridge CPC and was available to schedule presentations.
Oct. 7	Visited with Cliff Hudson, OUO Director of CPC, by phone regarding planned giving and endowments.
Oct. 24-25	Delivered stewardship message during morning worship at Hope CPC, in Valrico, FL.
Nov. 29	Received communication from Rev. Eddie Jenkins, Hope CPC in Fl, thanking me again for coming to their church and speaking on stewardship. He stated that their income every Sunday during the month of November had increased and he appreciated the message I delivered to them.

2016

Feb. 26	Visited by phone with Cliff Hudson, OUO Director of CPC, regarding planned giving.
Mar. 3	Prepared and emailed semi-annual report to Board of Stewardship, Foundation and Benefits.

This program is a vital part of our church's future and I remain available and willing to share the information with any interested group. The church can and is benefitting greatly from this information. The Presbytery of East Tennessee and the Board of Stewardship, Foundations and Benefits of the Cumberland Presbyterian Church remain optimistic and supportive of this program's availability to congregations throughout the denomination.

Thanks for your continued support,
Carolyn

REPORT OF THE HERITAGE COMMITTEE

To the Presbytery of East Tennessee in session with the Pleasant Hill Cumberland Presbyterian Church, Chuckey, TN, April 2, 2016

2016 DENOMINATION DAY CELEBRATION

The 2016 Denomination Day Celebration was held on Sunday, January 31, 2016 at the Talbott Cumberland Presbyterian Church. The program was a praise service highlighting Southern Gospel Music as a part of our musical heritage. Special numbers were presented by the Presbyterial choir, Faith Fellowship choir, Mt. Pleasant youth, Beaver Creek choir, North Point choir, Marietta choir, and the Scott Family. Approximately 225 persons were in attendance representing 27 churches. An offering of $1,001.96 has been sent to the Historical Foundation of the Cumberland Presbyterian Church and the Cumberland Presbyterian Church in America.

2017 DENOMINATION DAY CELEBRATION

The 2017 Denomination Day Celebration will be held on January 29, 2017, 3:30 p.m. at the Knoxville Cumberland Presbyterian Church. The Heritage Committee is in the process of planning this program. Please place this event on your church calendar and encourage attendance.

BUDGET

The Committee proposes the following budget for 2017:

Denomination Day and Special Projects	$1000.00
Board Expenses	300.00
Total	$1300.00

Respectfully Submitted,

Heritage Committee

Report of the Board of Finance

To the Presbytery of East Tennessee meeting with the Pleasant Hill Cumberland Presbyterian Church on April 2nd, 2016.

The Board of Finance submits the following:

The Board has audited the financial records of Camp Chilhowee and Camp John Speer. The records of the camps were found to be in good order and each treasurer is to be commended for their work.

The Board has prepared a preliminary 2017 budget for review. This proposed budget is based on the requests from presbytery boards and committees.

The allocation total for presbytery is not significantly different than 2016.

Allocations to the churches have not been set. The allocation to individual churches may change compared to 2016 due to reported changes in the 2015 year end reports. ***Please check with your treasurer and clerk to be sure those reported figures are accurate. The church allocation figures will be determined by the board at its August meeting.** The individual allocation figures will then be included with the finalized budget proposal in the October preliminary minutes.

The board is working on a report showing each churches giving to the presbytery and the denominational Our United Outreach for 2015. This will be for distribution to the churches and to presbytery. The board wants to encourage each church to continue their support of presbytery and OUO.

Respectfully Submitted
Board of Finance

Presbytery of East Tennessee
2017 BUDGET PROPOSAL

This proposed budget is submitted by the Board of Finance for review at the April 2, 2016 meeting of presbytery. The 2017 Budget and Budget Allocation to Churches will be adopted at the Fall Meeting.

BOARD OF CHRISTIAN EDUCATION

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
BOARD EXPENSE	1,000.00	1,474.06	1,000.00	1,000.00
YOUTH RETREATS - YOUTH COUNCIL	500.00	17.01	500.00	500.00
YOUTH TRIENNIUM	3,000.00	3,000.00	3,000.00	3,000.00
CAMP PROGRAMS, MATERIALS and SUPPLIES	3,700.00	2,581.96	3,700.00	3,700.00
SENIOR ADULT RETREAT and PLANNING	3,000.00		3,000.00	3,000.00
Total -- Board of Christian Education	**$ 11,200.00**	**$ 7,073.03**	**$ 11,200.00**	**11,200.00**

BOARD OF FINANCE

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
FINANCIAL AUDIT	1,500.00	-	1,500.00	1,500.00
TRAVEL and BOARD EXPENSE	350.00	-	350.00	350.00
Total -- Board of Finance	**$ 1,850.00**	**$ -**	**1,850.00**	**1,850.00**

BOARD OF MISSIONS

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
TRAVEL and BOARD EXPENSE	400.00	70.15	400.00	400.00
BOSTON CHURCH - TRAVEL TO PRESBYTERY	5,000.00	2,385.68	5,000.00	2,500.00
BOSTON CHURCH - PASTORAL ASSISTANCE	6,000.00	6,000.00	3,000.00	-
MERCY CHURCH -- HISPANIC MINISTRY	4,000.00	3,999.96	4,000.00	-
FAITH FELLOWSHIP REVITALIZATION (3)	-	-	50,000.00	45,000.00
PROMISING FUTURES				5,000.00
Total -- Board of Missions	**$ 15,400.00**	**$ 12,455.79**	**62,400.00**	**52,900.00**

(3) Pending Approval of BOM Report No. 2

HERITAGE COMMITTEE

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
COMMITTEE EXPENSE	300.00	247.60	300.00	300.00
DENOM. DAY CELEBRATION and SPECIAL PROJECTS	1,000.00	-	1,000.00	1,000.00
Total -- Heritage Committee	**$ 1,300.00**	**$ 247.60**	**$ 1,300.00**	**1,300.00**

COMMITTEE ON JUDICIAL CONCERNS

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
TRAVEL and BOARD EXPENSE	150.00	-	150.00	150.00
Total -- Committee on Judicial Concerns	**$ 150.00**	**$ -**	**$ 150.00**	**150.00**

COMMITTEE ON THE MINISTRY

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
TUITION -- SEMINARY	11,000.00	4,912.00	11,000.00	11,000.00
TUITION -- PROGRAM OF ALTERNATE STUDIES	6,500.00	3,028.00	6,500.00	6,500.00
BOOKS/OTHER LEARNING RESOURCES	500.00	220.00	500.00	500.00
COMMITTEE TRAVEL -- MEETING EXPENSE	450.00	362.25	450.00	450.00
OFFICE SUPPLIES	50.00	32.26	50.00	50.00
Total -- Committee On The Ministry	**$ 18,500.00**	**$ 8,554.51**	**$ 18,500.00**	**18,500.00**

COMMITTEE ON NOMINATIONS

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
MEETING EXPENSE and POSTAGE	350.00	251.36	350.00	375.00
Total -- Committee on Nominations	**$ 350.00**	**$ 251.36**	**$ 350.00**	**375.00**

PERSONNEL COMMITTEE

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
BUDGET ALLOCATION	250.00	117.23	250.00	250.00
Total -- Personnel Committee	**$ 250.00**	**$ 158.11**	**$ 250.00**	**250.00**

CHURCH CAMP COMMITTEES

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
CAMP CHILHOWEE Budget Allocation	6,000.00	6,000.00	8,000.00	8,000.00
CAMP JOHN SPEER Budget Allocation	6,000.00	6,000.00	8,000.00	8,000.00
Total -- Church Camp Committees	**$ 12,000.00**	**$ 12,000.00**	**$ 16,000.00**	**16,000.00**

OFFICE OF STATED CLERK COORDINATOR

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
SALARY (1)	16,485.00	16,485.00	16,815.00	16,815.00
RETIREMENT (1)	857.00	857.04	875.00	875.00
TRAVEL	2,200.00	3,024.78	2,200.00	2,200.00
OFFICE EXPENSE	700.00	358.24	700.00	700.00
POSTAGE	1,500.00	1,001.46	1,500.00	1,500.00
TELEPHONE/COMMUNICATIONS	700.00	-	700.00	700.00
EQUIPMENT SERVICE CONTRACT	2,000.00	673.04	2,000.00	2,000.00
MISCELLANEOUS	500.00	89.25	500.00	500.00
Total -- Office of Stated Clerk/Coordinator	**$ 24,942.00**	**$ 22,488.81**	**$ 25,290.00**	**25,290.00**

OFFICE OF TREASURER

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
TREASURER's BOOKKEEPING	9,000.00	9,000.00	9,180.00	9,180.00
TREASURER's OFFICE ALLOWANCE	365.00	365.00	365.00	365.00
OFFICE SUPPLIES and POSTAGE	800.00	470.55	800.00	800.00
TREASURER's TRAVEL	400.00	126.52	400.00	400.00
Total -- Office of Treasurer	**$ 10,565.00**	**$ 9,962.07**	**$ 10,745.00**	**10,745.00**

PLANNED GIVING COORDINATOR

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
SALARY	1,020.00	1,019.96	1,040.00	1,040.00
Denominational Board of Stewardship Salary Supplement	[1,000.00]	1,000.00	[1,000.00]	[1,000.00]
PRESENTATIONS -- $200.00 per presentation	1,000.00	-	1,000.00	1,000.00
SOCIAL SECURITY TAX - Coordinator's Salary	156.00	154.52	175.00	175.00
OFFICE EXPENSE	250.00	-	250.00	250.00
Total -- Planned Giving Coordinator	**$ 2,426.00**	**$ 2,174.48**	**$ 2,465.00**	**2,465.00**

Presbytery of East Tennessee
2017 BUDGET PROPOSAL

PRESBYTERY YOUTH and CHILDREN's DIRECTOR

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
SALARY--Presbytery Youth and Children's Director	5,610.00	5,142.50	5,722.00	5,722.00
RETIREMENT--Presbytery Youth and Children's Dir.	360.00	360.00	367.00	367.00
EXPENSES--Presbytery Youth and Children's Director	1,500.00	358.25	1,500.00	1,500.00
Total -- Youth and Children's Director	**$ 7,470.00**	**$ 5,860.75**	**$ 7,589.00**	**7,589.00**

PRESBYTERY of EAST TENNESSEE

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
CHURCH FACILITY USE -- Talbott CPC	250.00	250.00	400.00	400.00
FIDELITY BOND	800.00	862.00	950.00	950.00
LIABILITY INSURANCE	3,000.00	3,038.86	3,000.00	3,500.00
BETHEL UNIVERSITY SCHOLARSHIPS	1,000.00	1,000.00	1,000.00	1,000.00
MEMORIALS	300.00	-	300.00	300.00
MISCELLANEOUS	1,000.00	533.58	1,000.00	1,000.00
Total -- Presbytery Expenses	**$ 6,350.00**	**$ 5,684.44**	**$ 6,650.00**	**7,150.00**

SYNOD OF SOUTHEAST

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
APPORTIONMENT	803.00	803.00	803.00	803.00
SYNOD COMMISSIONERS EXPENSES	325.00	217.93	400.00	400.00
Total -- Synod of Southeast	**$ 1,128.00**	**$ 1,020.93**	**$ 1,203.00**	**1,203.00**

GENERAL ASSEMBLY

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
GENERAL ASSEMBLY COMMISSIONERS EXPENSE	17,000.00	10,302.14	8,000.00	8,000.00
G.A. YOUTH ADVISORY DELEGATES STIPEND			2,000.00	2,000.00
G.A. MODERATOR'S ET Presbytery TRAVEL	500.00		500.00	500.00
Total -- General Assembly	**$ 17,500.00**	**$ 10,302.14**	**$ 10,500.00**	**10,500.00**

COOPERATIVE PROGRAMS

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
COALITION FOR APPALACHIAN MINISTRY (CAM)	5,000.00	5,000.00	5,000.00	5,000.00
CAM DELEGATES EXPENSE	500.00	-	500.00	500.00
PRESBYTERIAN COMMISSION CHAPLAINS&MILITARY	1,000.00	1,000.00	1,000.00	1,000.00
Total -- Cooperative Programs	**$ 6,500.00**	**$ 6,000.00**	**$ 6,500.00**	**6,500.00**

BUDGET TOTAL

Line Item	2015 Budget	2015 Spent	2016 Budget	2017 BUDGET
TOTAL ALL LINE ITEMS	**151,672.00**	**104,193.24**	**182,942.00**	**173,967.00**
Amount Paid from Reserve Accounts (1)	-	-	20,000.00	**10,000.00**
Reimburse Reserve and Restricted Accounts		55,000.00		
TOTAL SPENT		159,193.24		
AMOUNT (Allocated To--Paid By) CHURCHES	**151,672.00**	**143,988.65**	**163,942.00**	**163,967.00**

(1) $10,000 of the 2017 budget will be paid from General Fund Reserves

TREASURER'S REPORT

To: The Presbytery of East Tennessee, in session with the Pleasant Hill Church, April 2, 2016

The treasurer submits the following 2015 year-end financial summaries: (1) Account Balances, (2) General Account Transaction Summary, (3) Budget Spending, (4) Summer Camp Financial Summary, and (5) Board of Christain Education Retreats Financial Summary.

2015 ACCOUNT BALANCES

Account Group / ACCOUNT NAME	1/1/2015 BALANCE	2015 CREDITS	2015 DEBITS	2015 INTEREST	12/31/2015 BALANCE
General Account					
Reserve Fund -- CPC Investment Loan Program	82,276.52	55,000.00	-	3,363.62	140,640.14
Operating Fund -- Andrew Johnson Bank	37,425.26	490,188.02	500,694.18		26,919.10
Operating Fund -- First Tennessee Bank (1)	6,522.25	6,060.04	6,060.04	-	6,522.25
Total	126,224.03			Total	174,081.49
Board of Christian Education					
Operating Fund -- First Tennessee Bank	10,774.07	24,178.99	20,169.33	-	14,783.72
Board of Missions					
Reserve Account -- CPC Investment Loan Program	10,919.85	-	-	397.75	11,317.60
Committee On The Ministry					
Phillip Jones Endowment -- CPC Endowment Program (2)	9,503.24	445.00	-	(19.18)	9,929.06
Clinch View NCD Fund					
Reserve Account -- CPC Investment Loan Program	99,238.15	-	-	3,614.88	102,853.03
Tri-Cities NCD Fund					
Reserve Account -- CPC Investment Loan Program	17,485.54	-	-	636.93	18,122.47

(1) -- This account is used for camp and retreat purchases that are charged to the presbyery budget.

(2) -- This is an Endowment Fund managed by the Denominational Board of Stewardship. A portion of the investment is interest bearing and a portion is Unrealized Gain/(Loss) -- based on the stock market. Return in 2015 was $512.82, a 5.7 percent increase.

PRESBYTERY OF EAST TENNESSEE
GENERAL ACCOUNT OPERATING FUND
SUMMARY OF CASH TRANSACTIONS -- 2015

BEGINNING BALANCE - JANUARY 1, 2015 (2014 Account Balances, 12/31/2014 Balance)	$ 37,425.26
TOTAL INCOME RECEIVED in 2015	$ 490,188.02
TOTAL EXPENSES PAID IN 2015	$ 500,694.18
ENDING BALANCE - DECEMBER 31, 2015	$ 26,919.10
INCOME SUMMARY	
INCOME RECEIVED FROM **CHURCHES**	
Congregational Apportionment - Budget Allocation Payments	$ 143,998.65
Health Insurance	$ 86,029.03
Long-Term Disability Insurance	$ 2,568.51
Denominational Our United Outreach	$ 250,466.52
Other Gifts	$ 50.00
INCOME RECEIVED FROM **OTHER SOURCES**	
Walton Trust Distribution	$ 504.52
Denominational Support for Planned Giving Coordinator's Salary	$ 1,000.00
Liability Insurance Refund	$ 171.00
Checking Account Interest	$ 85.95
Purchasing Card Sales Tax Refund	$ 36.84
Heritage Committee -- Civil War Book Sales	$ 175.00
Communion Training Workshop Collection	$ 108.00
Total Passed Through Funds	$ 4,994.00
TOTAL INCOME RECEIVED	**$ 490,188.02**
EXPENSE SUMARY	
2015 Presbyterial Budget Payments	$ 104,193.24
Health Insurance Payments	$ 83,391.00
Long-Term Disability Insurance Payments	$ 2,613.30
Insurance Overpayment Refunded	$ 36.12
Denominational United Outreach	$ 250,466.52
Transfer to Reserve Fund Accounts	$ 55,000.00
Total Passed Through Funds	$ 4,994.00
TOTAL EXPENSES PAID	**$ 500,694.18**

PRESBYTERY OF EAST TENNESSEE

2015 BUDGET with AMOUNT SPENT

Board/Committee/ or Group	*Line Item*	Amount BUDGETED	Amount SPENT
BOARD OF CHRISTIAN EDUCATION	BOARD EXPENSE	1,000.00	1,474.16
	YOUTH RETREATS, YOUTH COUNCIL	500.00	17.01
	YOUTH TRIENNIUM	3,000.00	3,000.00
	CAMPS -- PROGRAM MATERIALS and SUPPLIES	3,700.00	2,581.96
	SENIOR ADULT RETREAT and PLANNING	3,000.00	-
	Total -- Board of Christian Education	**$ 11,200.00**	**$ 7,073.13**
BOARD OF FINANCE	FINANCIAL AUDIT	1,500.00	-
	TRAVEL and BOARD EXPENSE	350.00	-
	Total -- Board of Finance	**$ 1,850.00**	**$ -**
BOARD OF MISSIONS	TRAVEL and BOARD EXPENSE	400.00	70.15
	BOSTON CHURCH - TRAVEL TO PRESBYTERY	5,000.00	2,385.68
	BOSTON CHURCH - PASTORAL ASSISTANCE	6,000.00	6,000.00
	MERCY CHURCH - HISPANIC MINISTRY	4,000.00	3,999.96
	Total -- Board of Missions	**$ 15,400.00**	**$ 12,455.79**
HERITAGE COMMITTEE	COMMITTEE EXPENSE	300.00	247.60
	DENOM. DAY CELEBRATION and SPECIAL PROJECTS	1,000.00	-
	Total -- Heritage Committee	**$ 1,300.00**	**$ 247.60**
JUDICIAL CONCERNS	TRAVEL	**$ 150.00**	**$ -**
COMMITTEE ON THE MINISTRY	TUITION -- SEMINARY	11,000.00	4,912.00
	TUITION -- PROGRAM OF ALTERNATE STUDIES (PAS)	6,500.00	3,028.00
	BOOKS and LEARNING RESOURCES	500.00	220.00
	COMMITTEE TRAVEL -- MEETINGS	450.00	362.25
	OFFICE SUPPLIES	50.00	32.26
	Total -- Committee On The Ministry	**$ 18,500.00**	**$ 8,554.51**
NOMINATIONS Comm.	MEETING EXPENSES and POSTAGE	**$ 350.00**	**$ 251.36**
PERSONNEL Comm.	BUDGET ALLOCATION	**$ 250.00**	**$ 117.23**
Committee on THEOLOGY and SOCIAL CONCERNS	ALLOCATION FOR PROGRAMING	500.00	-
	TRAVEL and MEETING EXPENSE	250.00	-
	OFFICE EXPENSE	250.00	-
	Total -- Theology and Social Concerns	**$ 1,000.00**	**$ -**
CHURCH CAMP COMMITTEES	CAMP CHILHOWEE Budget Allocation	**$ 6,000.00**	**$ 6,000.00**
	CAMP JOHN SPEER Budget Allocation	**$ 6,000.00**	**$ 6,000.00**
Office of the STATED CLERK and COORDINATOR	SALARY	16,485.00	16,485.00
	RETIREMENT	857.00	857.04
	TRAVEL	2,200.00	3,024.78
	OFFICE EXPENSE	700.00	358.24
	POSTAGE	1,500.00	1,001.46
	TELEPHONE/COMMUNICATIONS	700.00	-
	EQUIPMENT SERVICE CONTRACT	2,000.00	673.04
	MISCELLANEOUS	500.00	89.25
	Total -- Office of Stated Clerk/Coordinator	**$ 24,942.00**	**$ 22,488.81**

PRESBYTERY OF EAST TENNESSEE

2015 BUDGET with AMOUNT SPENT

Board/Committee/ or Group	*Line Item*	Amount BUDGETED	Amount SPENT
Office of the TREASURER	BOOKKEEPING	9,000.00	9,000.00
	TREASURER's OFFICE ALLOWANCE	365.00	365.00
	OFFICE SUPPLIES and POSTAGE	800.00	470.55
	TREASURER's TRAVEL	400.00	126.52
	Total -- Office of the Treasurer	**$ 10,565.00**	**$ 9,962.07**
PLANNED GIVING COORDINATOR	SALARY (3)	1,020.00	1,019.96
	Denominational Board of Stewardship Salary Supplement	[1000.00]	1,000.00
	PRESENTATIONS -- $200.00 per presentation	1,000.00	-
	SOCIAL SECURITY TAX -- COORDINATOR SALARY	156.00	154.52
	OFFICE EXPENSE	250.00	-
	Total -- Planned Giving Coordinator	**$ 2,426.00**	[1,174.48]
	(3) $ 1,000.00 of Salary paid by CPC Board of Stewardship		**$ 2,174.48**
PRESBYTERY YOUTH and CHILDREN's DIRECTOR	SALARY -- Presbytery Youth and Children's Director	5,610.00	5,142.50
	RETIREMENT -- Presbytery Youth and Children's Director	360.00	360.00
	TRAVEL -- Presbytery Youth and Children's Director	1,500.00	358.25
	Total -- Youth and Children's Director	**$ 7,470.00**	**$ 5,860.75**
PRESBYTERY OF EAST TENNESSEE	CHURCH FACILITY USE -- *Talbott CPC*	250.00	250.00
	FIDELITY BOND	800.00	862.00
	LIABILITY INSURANCE	3,000.00	3,038.86
	BETHEL UNIVERSITY SCHOLARSHIPS	1,000.00	1,000.00
	MEMORIALS	300.00	-
	MISCELLANEOUS	1,000.00	533.58
	Total -- Presbytery	**$ 6,350.00**	**$ 5,684.44**
SYNOD of SOUTHEAST	SYNOD APPORTIONMENT	**$ 803.00**	**$ 803.00**
	SYNOD COMMISSIONERS EXPENSES	**$ 325.00**	**$ 217.93**
GENERAL ASSEMBLY	GENERAL ASSEMBLY COMMISSIONERS EXPENSES	**$ 17,000.00**	**$ 10,302.14**
	G.A. MODERATOR'S ET Presbytrey TRAVEL	**$ 500.00**	**$ -**
COOPERATIVE PROGRAMS	COALITION FOR APPALACHIAN MINISTRY (CAM)	**$ 5,000.00**	**$ 5,000.00**
	DELEGATES TO CAM EXPENSE	**$ 500.00**	**$ -**
	PRESBYTERIAN COM. CHAPLAINS and MILITARY	**$ 1,000.00**	**$ 1,000.00**
OTHER	SPECIAL NEEDS FUND	**$ 15,650.00**	
		Amount BUDGETED	**Amount SPENT**
BUDGET TOTALS	**TOTAL for ALL LINE ITEMS**	**$ 151,672.00**	**$ 104,193.24**
	DEPOSITED in RESERVE ACCOUNT		**$ 55,000.00**
	TOTAL BUDGET INCOME RECEIVED FROM CHURCHES	**$ 143,998.65**	

Board of Christian Education Summer Camps -- 2015

	Amount from Camp		Fees	Amount Paid From
	Income	Expense	Balance	Presbytery Budget
Camp Chilhowee Junior Camp				
Camp Fees Received	3,860.00			
Camp Chilhowee Facility Use, Meals, Services - **32 Campers**		3,840.00		
Camp Fee Balance			20.00	
Curriculum, Art, Crafts, Recreation Expenses Paid From Presbytery Budget				363.65
Camp Chilhowee Middle School Camp				
Camp Fees Received	2,060.00			
Camp Chilhowee Facility Use, Meals, Services - **15 Campers**		2,100.00		
Camp Fee Balance			(40.00)	
Curriculum, Art, Crafts, Recreation Expenses Paid From Presbytery Budget				592.35
Camp Chilhowee Senior High Camp				
Camp Fees Received	3,455.00			
Camp Chilhowee Facility Use, Meals, Services -**25 Campers**		3,500.00		
Camp Fee Balance			(45.00)	
Curriculum, Art, Crafts, Recreation Expenses Paid From Presbytery Budget				684.09
Camp John Speer Junior Camp				
Camp Fees Received	840.00			
Camp Speer Facility Use, Meals, Services - **9 Campers**		900.00		
Camp Fee Balance (final)			(60.00)	
Curriculum, Art, Crafts, Recreation Expenses Paid From Presbytery Budget				209.13
Camp John Speer Middle School Camp				
Camp Fees Received	1,760.00			
Camp Speer Facility Use, Meals, Services - **17 Campers**		1,700.00		
Camp Fee Balance (final)			60.00	
Curriculum, Art, Crafts, Recreation Expenses Paid From Presbytery Budget				387.14
Other Income and Expenses				
Equipment Purchase				272.95
Recreation and General Supplies -- All Camps				72.65
Canteen Items to Sell		813.48		
Canteen Income -- 3 Chilhowee Camps	1,104.00			
Canteen Balance (final)			290.52	
Totals	13,079.00	12,853.48	225.52	2,581.96

Board of Christian Education Retreats -- 2015

Ledger Summary Balance

	Amount from Student Fees			Amount Paid From
	Income	Expense	Balance	Presbytery Budget
Spring Retreat				
Retreat Fees Received - 37 students	1,812.46			
Camp John Speer Facility Use - 37 students @ $24		888.00		
Camp John Speer Facility Use - 10 leaders @$24; 1 night@$12		252.00 (1)		
Food and Cooking		750.00		
Snacks and Supplies		63.92		
Totals	1,812.46	1,701.92		
Retreat Fee Balance (final)			110.54	
Supplies Paid From Presbytery Budget				8.06

	Amount from Student Fees			Amount Paid From
	Income	Expense	Balance	Presbytery Budget
Fall Retreat				
Retreat Fees Received - 42 students	2,037.88			
Camp John Speer Facility Use - 42 students @ $24		1,008.00		
Camp John Speer Facility Use - 10 leaders, 1 cook @ $24		264.00		
Food and Cooking		765.54		
Totals	2,037.88	2,037.54		
Retreat Fee Balance (final)			0.34	
Supplies Paid From Presbytery Budget				-

Totals for Both Retreats	Amount from Student Fees			Amount Paid From
	Income	Expense	Balance	Presbytery Budget
Totals	3,850.34	3,739.46	110.88	8.06

(1) Facility Use charges for counselors paid by a BCE board member - gift to Camp John Speer

CAMP CHILHOWEE 2015 Financial Report
Period ending 12/31/2015

H

Beginning Balance 01/01/2015	$10,219.71
Income	
Presbytery	$6,000.00
Church contributions	$2,729.03
Individual contributions	$2,690.00
Presbyterial Camps	$9,440.00
Camp Rental	$6,011.00
Interest	$7.51
Stock Dividends	$498.20
Certificate of Deposit funds to general fund	$5,706.51
Reimbursement Camp Food Deposit	
Total Income	**$33,082.25**
Expenses	
Caretaker	$4,800.00
Utilities/Electric	$7,961.12
Propane	$1,971.34
Insurance	$5,561.17
Repair/Maiintenance/Upkeep	$4,845.13
Permits	$530.00
Telephone	$2,236.97
Trash Service	$579.00
Camp Expense	$4,501.70
Deposit Slips FSG Bank	
Total Expenses	**$32,986.43**
Ending Balance Checking Acount as of 12/31/2015	$10,315.53

Report of the
Camp John Speer Board

to the Presbytery of East Tennessee meeting in session
at Pleasant Hill Cumberland Presbyterian Church
April 2, 2016

The Camp John Speer Board has met twice, 12/6/15 and 2/11/16, at the Shiloh Cumberland Presbyterian Church since our report to fall meeting of presbytery. The 2/11/16 meeting included a meeting with the task force appointed by presbytery.

The Camp Board mourns the death of Marian Shelton, long time camp supporter, former board member, and camp co-founder, who passed away on October 7, 2015. At age 17, Marian started teaching Sunday School and taking kids to camp, and still continued to work with the youth until she was in her 80s. Marian influenced countless lives and led many young people to Christ. In 1960, she co-founded Camp John Speer and the main building was eventually named Shelton Hall in her honor. From the camp's inception, Marian invited kids to come to the camp on Viking Mountain to find God's peace and acceptance. Marian will be greatly missed. In her memory, a celestial white dogwood tree was planted at the camp and a picture of Marian will soon be hung in Shelton Hall.

The Camp will participate for the first time in the Parenting Fair at Hal Henard Elementary School on Saturday, March 19, 2016 from 10 a.m. – 2 p.m. Plastic cups have been purchased with the camp logo to help market the camp and will be used as a give away to youth at the parenting fair. New camp brochures will also be handed out.

2015 financial report for Camp John Speer had total receipts of $31,609.24 with total expenses (including $7,710 for Manos Hall roof) of $37,323.04. 12/31/2015 total in all accounts was $25,161.97. Thank you to Tammy Hayes who serves as our camp treasurer. Thank you to all of you who continue to support Camp John Speer with your monetary gifts, your support of fundraising projects, and especially with your prayers.

A rental agreement to be used for groups renting the camp is being drafted, to meet legal and insurance requirements. The water slip 'n slide fee has been increased beginning in 2016 from $25 per day to $50 per day.

Thank you to Dennis Elwell who has served as our camp caretaker for 15 years, and will continue to serve in the coming year.

WORK DAY at CJS will be Saturday, April 16th beginning at 9 a.m. Work to be done includes spring cleaning, painting, area clean-up, and wood to be split.

Needed Repairs/Equipment

- There is a leak in the water pipe in front of Shelton Hall and complete re-plumbing of Shelton Hall is needed. Three bids will be received to do the work.
- The Camp John Speer Sign at Asheville Hwy has disappeared and needs replacing. Since this is a state highway, TDOT has been contacted for guidelines on signage.
- Indoor clotheslines in Manos Hall bathrooms
- New basketball backboards & goals and fencing around basketball/volleyball court need repair/replaced.
- Need 4 wet weather ceiling fans and outdoor receptacles added to Chapel
- Continue painting rooms in Shelton Hall – 2 rooms & Dining room painted – 8 rooms, the kitchen & 2 halls left

PLEASE ENCOURAGE your Elementary and Middle School youth to attend camp this summer. Rev. Tammy Greene will serve as director again this year. **Camp Dates at CJS are:**

Junior Camp – June 5-9, 2016
Middle School Camp – June 26-30, 2016

If you don't have youth in your church then consider sponsoring a neighborhood child!

Reminder: Camp John Speer is available for rental by anyone, CP related or not, for weddings, family reunions, birthday parties, etc. The camp may be reserved by contacting Dennis Elwell at **423-636-1366** or emailing him at dpelwell@gmail.com. Available dates may be viewed at www.campjohnspeer.com.

Respectfully submitted, Camp John Speer Board

Greeneville Cumberland Presbyterian Church
201 North Main Street
Greeneville, Tennessee 37745
Telephone 423-638-4119
www.gcpchurch.org

James W. (Jamie) Lively
Pastor
Andy Blackwelder
Director of Youth and Children
Roy E. Blakeburn
Associate Pastor of Counseling
Abby Cole Keller
Associate Pastor for Senior Ministries
Jeff Farr
Director of Music

Whitney Ball
Organist
Cindy Click
Organist
Sharon Roberts
Administrative Assistant
Sandy Laws
Bookkeeper
Steve Craig
Custodian

J

REPORT OF COMMISSION TO INSTALL DR. LARRY BLAKEBURN AS PASTOR OF THE OAK RIDGE CHURCH

TO THE PRESBYTERY OF EAST TENNESSEE
MEETING WITH PHILADELPHIA CHURCH
SATURDAY, APRIL 2, 2016:

Your commission meet at the Oak Ridge congregation on Sunday, October 18, 2015 at 5 p.m. for the purpose of installing Rev. Blakeburn as pastor of the congregation. Rev. James W. Lively preached the sermon. Rev. Abby Cole Keller led worship and delivered the questions to the session. Linda Diggs, elder at Oak Ridge, asked the questions to Rev. Blakeburn. Rev. Don Winn put the questions to the congregation. After the covenant was made, Rev. Don Winn declared Rev. Blakeburn installed and delivered a charge to the pastor and the congregation before a closing prayer. Rev. Blakeburn concluded the service with a blessing. The service followed the order outlined in the Constitution, section 7.10.

Having completed our task, we respectfully request to be dissolved.

Rev. James W. Lively

Rev. James Lively
Chair of commission

Committee on Nominations: Report No. 2

To: The Presbytery of East Tennessee in session with Pleasant Hill congregation, April 2, 2016.

The Committee on Nominations met on February 25th to discuss alternate delegates to General Assembly, the nomination of George Mays as Treasurer for a three year term effective retroactively as of Fall Presbytery 2015 (this item was overlooked at our previous meeting), alternate delegates to General Assembly 2016, and modifications to the Handbook for the Committee on Nominations. Your committee makes the following recommendations:

Recommendation 1: That George Mays serve a three year term as Treasurer for the Presbytery of East Tennessee, with the three year term being effective on October 3rd, 2015.

Recommendation 2: That the following persons be Alternate Delegates to the 2016 General Assembly:

Kathy McReynolds
3550 Mt. View Rd.
Lenoir City, Tn. 37771
Elder, Heartland Worship Center

Tom Witmer
1116 Galewood Road
Knoxville, TN 37919
(865-742-9377
Elder, Knoxville First

Alternate Youth Delegate: Duncan Shelton, Oak Ridge, Ph. 865-803-9578 or 865-591-4097

Recommendation 3: That the revisions of the Handbook for the Committee on Nominations be adopted.

Respectfully submitted,

The Committee on Nominations

HANDBOOK

COMMITTEE ON NOMINATIONS

Updated
2016

RESPONSIBILITIES (Presbyterial Manual of Operations)

1. The Committee on Nominations shall have the responsibility of nominating persons for:

    a. The officers of Presbytery (Moderator, Stated Clerk, Treasurer, Trustees);

    b. The membership of all permanent boards and committees of Presbytery, and representatives of Presbytery;

    c. The delegates to Synod;

    d. Commissioners to General Assembly;

    e. Youth Advisory Delegate(s) to General Assembly.

2. The Committee shall be responsible to maintain an awareness of the responsibilities, qualifications required, and expiration date for the tenure of each office holder.

3. The Committee shall be responsible to maintain an awareness of the responsibilities and qualifications required of the Presbyterial positions. They also are to be aware of the expiration date for the tenure of each position.

4. The Committee shall develop methods for a continuing effort to discover new and available leadership for the work of presbytery.

5. Permission must be secured from any person whose name the Committee desires to place in nomination.

6. Create awareness of data forms to fill Denominational Board/Committee vacancies.

GUIDELINES (Standing Rules of Presbytery)

A. Standing Boards and Committees
   Board of Finance
   Board of Missions
   Board of Christian Education
   Committee on the Ministry
   Committee on Nominations
   Committee on Judicial Concerns
   Heritage Committee
   Personnel Committee
   Camp Chilhowee Board of Directors
   Camp John Speer Board of Directors

B. Each of the Boards and Committees of Presbytery shall consist of nine members (with the exception of Personnel (3) and Heritage (6)) who shall be elected at the Fall meeting of Presbytery for a three-year term and shall assume office immediately. All unexpired terms shall be filled at the Fall meeting of Presbytery. Each person shall be eligible to be re-elected twice, serving for a maximum term of nine consecutive years. The terms of office shall be so arranged that one-third of the terms shall expire each year. Membership shall include both ministers and lay persons in approximately equal numbers, and should also generally reflect the male-female ratio in the constituency it serves. Members missing two consecutive meetings without correspondence with the Board or Committee about their absence may be recommended by the Board or Committee for replacement. The Commission on Discipline shall consist of 6 members (3 ministers; 3 elders) as a permanent Commission. New members shall be selected as vacancies occur.

QUALIFICATIONS OF PERSONS SERVING ON BOARDS, COMMITTEES AND IN PRESBYTERIAL OFFICES

1. Persons shall be active members of a Cumberland Presbyterian Church in the presbytery. Clergy shall be a member of this presbytery and attend its meetings.

2. Persons should have an interest in the area in which they are asked to serve.

3. Persons should have a willingness and ability to attend meetings.

4. Members of Presbyterial Boards/Committees missing two consecutive meetings without corresponding with the Board/Committee about their absence may be recommended by the Board/Committee for replacement. Before recommendation for replacement the Board/Committee should contact the individual concerning their absence.

   If replacement is recommended the Board/Committee shall notify the chairperson of the Nominating Committee no later than June 1. The recommendation to replace shall be included in the respective Board/Committee's report to Presbytery.

DISCOVERING NEW AND AVAILABLE LEADERSHIP FOR BOARDS/COMMITTEES

1. Ways of discovering potential nominees
    a. Personal contact with ministers of the presbytery to secure names;
    b. Forms sent to session clerks requesting names and information concerning potential nominees;
    c. Contacts through the Committee on Nominations;
    d. Names suggested by the respective boards/committees of presbytery.
2. Keeping a Record of Potential Nominees
    a. An up to date record of potential nominees shall be kept by the Committee on Nominations.
    b. A name may be retained on the record for no more than three years without reaffirming the qualifications of the potential nominee.

ROTATION OF CLERGY COMMISSIONERS TO GENERAL ASSEMBLY

1. Clergy serving as commissioners will be placed at the bottom of the rotation **following General Assembly.**

2. Clergy lettering into the Presbytery will be placed at the bottom of the rotation but above the commissioners who served **that** year.

3. A place in the rotation can be held only in the event of sickness or a death in the immediate family. **A place on the rotation can also be held in the event of a death within the church served by the clergy.**

4. Retired clergy will be continued in rotation so long as they remain involved in the work of the Presbytery through serving on boards or committees and attending Presbytery.

5. Clergy having two (consecutive) unexcused absences from the meetings of Presbytery **immediately preceding** the election may not serve as commissioners.

6. The first three clergy alternates will be asked to serve as commissioners the following year.

ROTATION OF ELDER COMMISSIONERS TO GENERAL ASSEMBLY

1. Elder commissioners must be serving on the session at the time of General Assembly.

2. Congregations whose elders represent Presbytery at General Assembly will be placed at the bottom of the rotation **following General Assembly.**

3. Congregations having two (consecutive) unexcused absences from the meetings of Presbytery **immediately preceding** the election of commissioners may not provide elder commissioners.

4. Congregations providing the first three alternates, will be asked to provide commissioners the following year. If they are still eligible, it is customary to nominate the same three individuals that served as alternates.

5. Commissioners and alternates shall not come from the same congregation in a given year.

6. A place in the rotation can be held by the congregation only in the event of sickness or a death in the immediate family of the elder commissioner.

ROATION OF CLERGY DELEGATES TO SYNODS

1. Clergy serving as delegates will be placed at the bottom of the rotation **following** Synod.

2. Clergy lettering into the Presbytery will be placed at the bottom of the rotation but above the delegates who served that year.

3. Retired clergy will be continued in rotation so long as they remain involved in the work of the Presbytery through serving on Boards or Committees and attending Presbytery.

4. Clergy having two (consecutive) unexcused absences from the meetings of Presbyter immediately preceding the election may not serve as delegates.

5. The first four clergy alternates will be asked to serve as delegates the following year.

ROTATION OF ELDER DELEGATES TO SYNOD

1. Congregations whose elders represent Presbytery at Synod will be placed at the bottom of the rotation **following** Synod.

2. Congregations having two (consecutive) unexcused absences from the meetings of Presbytery immediately preceding the election of delegates may not provide elder delegates.

3. Congregations providing the first four alternates, will be asked to provide delegates the following year. If they are still eligible, it is customary to nominate the same four individuals that served as alternates.

4. Delegates and alternates shall not come from the same congregation in a given year.

ROTATION OF YOUTH DELEGATES TO GENERAL ASSEMBLY

1. The age range for youth delegates to General Assembly is ages 15-19. Youth delegates shall be active members of the congregations which are on rotation. Presbytery shall send two youth delegates to General Assembly.

2. The two youth delegates and the two alternates will be nominated from the alphabetical rotation of churches. The two youth delegates and their alternates shall not come from the same congregation in a given year.

3. The congregations providing the alternates will provide the nominees the following year.

4. After General Assembly the home churches of both delegates will be place at the bottom of the rotation.

PLAN FOR CONTACTING NOMINEES

A. Board/Committee members eligible for re-election will be contacted by letter requesting their consent to serve. The letters will be sent out by and returned to the committee chairperson. Before the letters are sent out, Boards/Committee chairpersons should be encouraged to give input concerning prospective nominees as well as current board members eligible for re-election.

B. The Nominating Committee will meet and review the vacancies to be filled as noted in the Presbytery minutes. The Committee will consider input from the chairperson of other Presbyterial Boards and Committees along with the responses to the letters sent to those eligible for re-election.

C. After the committee has nominated persons to fill the vacancies a member of the Nominating Committee will contact nominees for their consent to fill the vacancies for one or more of the following agencies/offices;

1. Board of Christian Education
2. Board of Finance
3. Board of Missions
4. Committee on Judicial Concerns
5. Personnel Committee
6. Youth Advisory Delegates and Alternates to General Assembly
7. Committee on the Ministry
8. Committee on Nominations
9. Heritage Committee
10. Camp Chilhowee Board of Directors
11. Elder Delegates and Alternates to Synod
12. Camp John Speer Board of Directors
13. Elder Commissioners and Elder Alternate Commissioners to General Assembly
14. Clergy Delegates and Alternates to Synod
15. Representatives to Ecumenical Groups
16. Clergy Commissioners and Clergy Alternate Commissioners to General Assembly.

Report No. 1:Board of Missions

To: The Presbytery of East Tennessee, meeting with the Pleasant Hill Cumberland Presbyterian Church, April 2, 2016.

The Board of Missions met on Tuesday, February 16, 2016, 6:30 p.m. at the Talbott Cumberland Presbyterian Church and submits the following report:

1. Communications:

   A. The Pilgrim Church in Boston, MA is considering provisional status with the CP Church and had requested funds for travel expenses to presbytery. After a conference call with T.J. Malinoski in regard to the Pilgrim Church the BOM decided that we would not ask presbytery for resources to cover the travel expenses of the Pilgrim Church until they voted to leave the PC(USA). We also agreed, with T.J.'s consent, that he would serve as our liaison to the group and would explain our decision to them.
   B. The BOM received communication from George Mays explaining the method of disbursement of payments to Faith Fellowship.
   C. 3rd & 4th Quarter reports were received and approved from Casa de Fey in Boston.
   D. Alfonso Marquez verbally reported that 3rd & 4th quarter reports would be coming soon from the Mercy Church in Lenoir City.

2. Contract— The following contract was reviewed:

   A. Pastoral contract between Rev. Greg Tucker and the Faith Fellowship CPC. (Installation will occur pending the receipt of Rev. Tucker's letter as a minister in good standing from Grace Presbytery).

Recommendation 1: That the above contract be approved.

3. Walkertown, Provisional Congregation: The BOM welcomed Sherry Jaynes, who is a member of Walkertown, to her first meeting as a member of the board. Sherry agreed to follow up with Kevin McCamis, who is filling their pulpit, about his relationship to the presbytery. The BOM communicated to Sherry that McCamis should be meeting with the Committee on Ministry to pursue transferring his ordination. Sherry indicated that McAmis has now completed his undergraduate degree.

4. The BOM reviewed Josefina Sanchez's request that the presbytery help support her mission project in Guatamala called Promising Futures, which reaches children and youth in need of the Gospel. The board voted to recommend that $5,000 one time gift be included in the budget request for 2017.

Recommendation 2: That a $5,000 one time gift be approved for Promising Futures in the 2017 budget.

5. The board reviewed the recommendation approved by presbytery that before any contract is approved between a congregation and a non-CP ordained minister, candidate or lay speaker, the committee on the ministry must meet with the person and review their credentials.

6. The BOM reviewed the budget for 2017. During the discussion it was noted that the presbytery decided to decrease allotments to the Mercy church and Casa de Fey (See Presbytery minutes October 2013). We recognized that the last support the Mercy Church was to receive should have come in 2015, but was granted again in 2016. Therefore, we chose to offer no financial support in 2017. We also noted that Casa de Fey's support has been decreasing by $3000 each year for the last few years and that likewise means their financial support would be phased out in 2017.

Below is a list of current Moderators appointed by presbytery—

Bethesda—Tammy Greene, Moderator (No current pastor)
Cedar Hill—Jim Carter, Moderator (No current pastor)
Clark's Grove—Ronald Longmire, Moderator (No current pastor)
Dover— Jerry Scott, Moderator (Rev. John S. Hadden, Stated Supply)
Faith Fellowship—Randall Mayfield, Moderator
Oakland—James McGuire, Moderator (Sam Smith, Baptist)
Philadelphia—Ronnie Duncan, Moderator (Byrd Broyles, Licentiate, Supply pastor)
Pilot Knob—Howard Shipley, Moderator (Richard Snowden, Lay Preacher filing pulpit)
Pleasant Vale—James McGuire, Moderator (Chris Baines, Free Will Baptist filling pulpit)
Salem—Chris Franklin, Moderator (Billy Moore; Free Will Baptist filling pulpit)
Talbott—Howard Shipley, Moderator (Richard Snowden, Lay Preacher filling pulpit)
Walkertown (Provisional)—Ronnie Duncan, Moderator (Kevin McAmis, filling pulpit)

Respectfully Submitted,

The Board of Missions

Jamie Lively

From: "Regina Stinnett" <reginastinnett@tds.net>
Date: Tuesday, March 29, 2016 3:46 PM
To: <jlively@gcpchurch.org>
Cc: "Regina Stinnett" <reginastinnett@tds.net>; "Greg Tucker" <greg.tucker311@outlook.com>; "Dale" <ycpastor@comcast.net>; "Marietta CP" <mayfield07@comcast.net>
Subject: Commission for Installation of Greg Tucker

Good afternoon Rev Lively

Rev Longmire now has the letter of transfer for Greg Tucker from Grace Presbytery.

Here is the other information you needed for the Board of Missions.

Rev Tucker has picked individuals for his Commission to Install.

Rev. Randall Mayfield, Chair
Rev. Donald Hubbard
Rev. Mike Wilkinson
Elder Randy Stevens
Elder Andy Davidson

We are planning an installation on April 17 at 7 pm at Faith Fellowship.

If you need any other information, please don't hesitate to contact me.

Blessings,

Regina Stinnett
Session Clerk
Faith Fellowship CP Church
(865) 898-3001

Report No. 2: Board of Missions

To: The Presbytery of East Tennessee, meeting with the Pleasant Hill Cumberland Presbyterian Church, April 2, 2016.

The Board of Missions met on Tuesday, February 16, 2016, 6:30 p.m. at the Talbott Cumberland Presbyterian Church and submits the following report:

The Board of Missions approves the following revitalization grant for Faith Fellowship CPC:

FAITH FELLOWSHIP
Cumberland Presbyterian Church

February 21, 2016

Rev Dale Watson, Chair, Board of Missions
Rev Randall Mayfield, Chair, Board of Finance

2015 was a very challenging year for Faith Fellowship Cumberland Presbyterian Church (FFCPC). In January, four of our nine Elders resigned and left the church along with their family and friends, for a total of 28 people. Our average attendance was reduced from 80 to 52 and our revenue reduced by 1/3 ($86,000). God placed His hand upon FFCPC, and we actually ended 2015 in the black. The following is a listing of major actions taken to deal with this situation.

- Replaced Elders that left, Session Clerk, and Treasurer. Developed a fiscally responsible budget with cost reductions to allow us to meet our obligations; however, there were not enough funds to pay a full time Pastor. Pulpit supply Pastors were used until an Interim Pastor could be hired.
- Established a search committee for a new pastor. Re-assigned shepherds.
- Applied for a Presbytery Revitalization Grant. Re-established working committees.
- The Revitalization Plan was approved. No payments would be made until a full time pastor was hired. An Interim Pastor was hired.
- A successful three - year capital campaign was initiated. All funds were to go to the mortgage payment.
- CIF was completed and PIFs began arriving and the evaluations/selection process began.
- A call was issued to Rev. Greg Tucker.
- Rev. Greg Tucker became the full-time Pastor and the grant started.

In January 2016, thanks to the $50,000 Revitalization Grant from Presbytery, FFCPC was blessed to hire a full-time pastor. Without the grant, this would have not been possible, and continuing without a full-time pastor would have made it extremely unlikely that we could retain our base membership. With the grant, financially, we should break even for 2016. With a new Pastor just coming on board and the possibility of some of our members leaving (unrelated to the church) we projected no new income for 2016.

For 2017, FFCPC is requesting a Revitalization Grant from Presbytery of $45,000. This will allow for a balanced budget for 2017. Attached is a summary income and expense statement for 2016 and 2017. Also included is attendance projections.

Respectfully submitted,

Regina Stinnett

Faith Fellowship CP Church Session
Regina Stinnett, Session Clerk

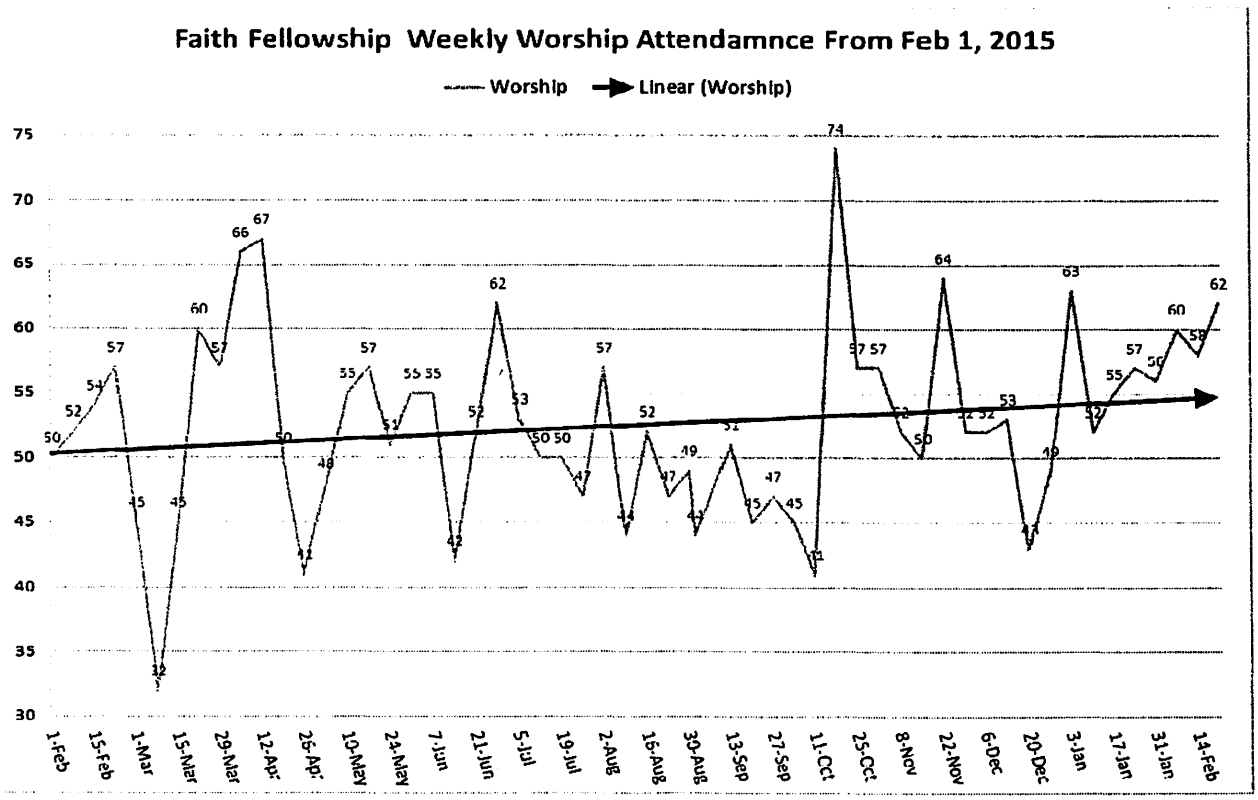
Recommendation: The Board of Missions recommends that the above grant request of $45,000 be approved for the 2017 budget.

Faith Fellowship CPC Income & Expenses; Feb. 20, 2016

	2015	2016	2017
Income:			
Tithes & Offerings	$156,685	$158,400	$158,400
Pledges	27,680	30,000	30,000
Presbytery Grant	**0**	**50,000**	**45,000**
New Family Income	0	0	16,875
Other Income	931	3,000	3,000
Total Income	**185,296**	**241,400**	**253,275**

Expenses:			
Mortgage	$119,383	$112,548	$125,748
Salary	20,256	77,410	77,410
Utilities	15,257	18,100	18,100
Insurance	4,610	4,610	4,610
Other	23,091	31,334	27,334
Total Expenses	**182,597**	**244,002**	**253,202**
Gain/Loss	**2,699**	**-2,602**	**73**

	2015	2016	2017
Number Of New Families		5	7
Increased Attendance		18	25
Net Average Attendance	**54**	**72**	**96**



REPORT OF
THE COMMITTEE ON THE MINISTRY
to the Presbytery of East Tennessee meeting with
Pleasant Hill Cumberland Presbyterian Church
Chuckey, Tennessee
April 2, 2016

Licentiates under the care of Presbytery:

A. Anna Sweet Brockman: Anna was received under care of presbytery in April 2010 and licensed in April 2012. She is a member of Beaver Creek Church and is continuing her studies at Memphis Theological Seminary. She is serving First United Methodist Church in McKenzie in children's ministry. Anna was married in June 2013. Her mentor is Gwen Roddye, and her COM contact is Jack Watson. She will graduate from MTS in May 2016.

B. Byrd Broyles: A member of Philadelphia Church, Byrd was received as a candidate in October 2005 and licensed in April 2012. He is a graduate of East Tennessee State University and is employed as a special education teacher in the Johnson City school system. Byrd is participating in the Program of Alternate Studies and has attended several summer sessions, most recently in 2014. He expects to complete the PAS classes he lacks in July 2016, and expresses a willingness to begin fulltime ministry as soon as possible. He is presently serving Philadelphia Church. The committee last interviewed him in February 2016. His mentor is Rex Brown and his COM contact is Jim Carter.

C. Sean Choi: Received as a candidate in October 2008, he was licensed in October 2010. Sean was granted the M.Div. degree by Memphis Theological Seminary in May 2012. He attends the Korean CP Church of Atlanta. Presently Sean has taken secular employment at Costco while awaiting a satisfactory call. Rev. Carlton will contact the pastor of the Korean church in Atlanta and clarify the requirements for ordination in an attempt to facilitate his ordination. The Committee interviewed Sean in February 2016. His COM contact is Jack Watson. His mentors have been Missy Rose and Yoong Kim.

D. Aaron Craig: A member of Young's Chapel Church, Aaron was received as a candidate in April 2008. He was licensed in October 2013. The Committee last interviewed Aaron during its February 2013 meeting. He graduated from Bethel University in May 2013 and is enrolled in Memphis Theological Seminary. Aaron and his wife have two children. He expects to graduate in the spring of 2017, and is currently serving (since February 2014) as English Minister of Acts Korean CP Church in Memphis. Thomas Sweet is Aaron's mentor; his COM contact is Joe Malloy.

E. Whitney Brown: Received as a candidate in April 2008, Whitney is a graduate of Maryville College and received the M.A.R. degree from Memphis Theological Seminary in May 2011. She is a member of Beaver Creek Church where she completed a one-year part time internship in young adult ministries. She has received a Letter of Call from Room in the Inn / Rev. Lisa Anderson which is her last requirement for ordination. The committee last

interviewed Whitney in August 2015. Her mentor is Thomas Sweet, and her Committee contact is Nick Coker.

RECOMMENDATION 1: THAT WHITNEY BROWN BE INTERVIEWED, APPROVED, AND ORDAINED AT THIS MEETING OF PRESBYTERY.

CANDIDATES:

A. **JOHN PEACH:** This committee interviewed John Peach, an ordained Baptist minister who is seeking to affiliate with the Cumberland Presbyterian denomination, on 2/15. He is ministering at the Union church as a minister of visitation, Sunday School teacher, associate to the pastor in conducting Sunday AM truckstop ministry, and leading a weekly prayer meeting. He has completed three of the required PAS courses and is enrolling online for the fourth one. His COM contact is Don Winn and his mentor is Rev. Leonard Turner. His next interview will be 8/16. He was accepted as a candidate 5/15.

B. **CHRIS CALDWELL:** Chris is seeking to renew his ordination and was last interviewed on 5/15. He was questioned at presbytery on 10/15, proper answers were given, and his name was added to the list of candidates. He is a member of the Union church and assists there primarily as Youth and Sunday School director. His COM contact is Rev. Fran Vickers and his mentor is Leonard Turner. His next interview will be 8/16.

C. **Kris Johnson:** She is a member of the Casa de Fe y Alabanza and is recommended for ministry by their session. She was interviewed by COM and attended presbytery in 10/15, at which time she was questioned, gave proper answers, and was added to the list of candidates. Her COM contact is Tom Witmer and her mentor is Josefina Sanchez.

OTHERS INTERVIEWED:

- **A. Kevin McAmis:** He currently serves the Walkertown Church, a provisional church. He interviewed with COM 5/15. He attended New Bethel CP Church as a child. He has been involved in the Free Methodist Church. He completed a BS at Tusculum College in December 2015 and is considering the next steps toward candidacy following the Walkertown church being accepted as a CP church. His COM contact is Carolyn Harmon.
-
- . **Tony Cox:** He met with COM 5/15. He was previously a Free Will Baptist minister. Tony has a BS in Nursing from the University of Southern Florida and a Masters and Doctorate in Christian Counseling from Andersonville Theological Seminary, an affiliate institution of the Associate for Biblical Higher Education and a member of the Council of Private Colleges of America. Andersonville is not currently accredited by the Association of Theological Schools. He has served in the counseling field as director of Whispering Hope Family Services, Health Connect America, and Steppenstone Youth Treatment Services. Tony has served as pastor of Macedonia

Baptist Church in Kingsport and Piney Grove Free Will Baptist in Greeneville. He is attending Cedar Hill CP Church, and in July 2015 enrolled in PAS for some of the required classes. His COM contact is Rev. Jim Carter. Rev. Harper reported on Tony's PAS progress at the February 2016 COM meeting without comment.

- **C. David McBeth:** David's ordination in the CP church was revoked 10/14 due to his lack of response to communications from presbytery. When he discovered his ordination was revoked he requested reinstatement and came to the 10/15 presbytery meeting where he explained his situation and met briefly with COM after lunch. He was interviewed by COM on 11/15 at which time he again explained the causes of his lack of contact. Rev. Harper became his contact, and his case was discussed at subsequent meetings and in COM correspondence.

RECOMMENDATION # 2: THAT REV. McBETH BE REINSTATED TO FULL STATUS AND BE PERMTTED TO SERVE A CHURCH OUTSIDE THE BOUNDS OF THE PRESBYTERY OF EAST TENNESSEE AND THE SYNOD OF THE SOUTHEAST.

- **D. John S. Hadden:** He is an ordained Baptist minister who serves the Dover church. He met with COM on 11/15 and told the story of his religious background and work in various places in Georgia and Texas. He has scanned the CP faith online and attended presbytery. When asked what he wants to pursue, he stated that he currently wishes to continue at the Dover church and possibly later seek ordination. On motion, Rev. Carter will begin the process with him to seek to have his contract with Dover approved.

- **E. Andy Blackwelder:** Andy has expressed interest in becoming a candidate in the CP church. He is currently serving as Director of Youth and Children at the Greeneville church. He has a MA in Christian Education from Union Seminary and is enrolled in Union Seminary at the present time to complete his MDiv. The committee has yet to interview him because his classes conflict with COM meeting dates. Carolyn Harmon is his COM contact.

- **F. Heath Harper:** Heath is recommended by letter to be considered as a candidate for the ministry by the session of Beaver Creek Church, where he and his wife, Melody, are members in good standing. The letter includes statements that Rev. Sweet and Rev. Vickers have "met with Heath on a number of occasions to discuss his call, his past efforts toward the ministry, and have challenged him as to the requirements of fulfilling the call." He was interviewed February 6, 2016. On motion, COM will recommend that Heath be named to the roll of candidates, with stipulation that this can be his only role in Beaver Creek or any other church without permission of COM. His COM contact will be Rev. Fran Vickers and Rev. Thomas Sweet will be requested to be his mentor.

RECOMMENDATION # 3: THAT HEATH HARPER BE ADDED TO THE ROLL OF CANDIDATES FOR THE MINISTRY, (Item F and recommendation #3 edited out.) See below.

Meeting Business:

The Committee last met on February 6, 2016. The next anticipated meeting will be on Saturday August 6, 2016.

Business conducted on February 6, 2016 was:

Committee member Tom Witmer agreed to update the data base on candidates and licentiates and to e-mail it to members. He also agreed to compose letters to be mailed to ministers, licentiates, candidates, and church session representatives relative to attendance at meetings of presbytery. (See Standing Rule I C. Attendance).

On motion, COM will submit a budget request to presbytery treasurer George Mays for $18,000.

Respectfully submitted:
Committee on the Ministry

ADDITIONS TO COM REPORT

Whitney Brown be ordained at Beaver Creek CPC on 30 July 2016 at2:00 p.m. The ordination commission be composed of the following: Rev. Billy Fly, chair, Rev. Abby Keller, Elder Becky Shanton, and Elder Linda Diggs.

Heath Harper not be received as a candidate for ministry due to his taking a job at an Episcopal Church in Bowling Green, KY.

Mr. Bruce Potter has contacted the COM in reference to his return to ordained ministry again. Mr. Potter voluntarily gave up his credentials in 2001. We have received a letter of recommendation from the Union CPC asking that Bruce Potter be reinstated as an ordained minister of the CPC. The COM wants to prayerfully, thoughtfully, counsel with Mr. Potter on the way forward. Therefore, we will be meeting with him at our August meeting and make a recommendation to presbytery at our Fall meeting.

Report Number Two of
The Personnel Committee
To the Presbytery of East Tennessee
Meeting in Session at Pleasant Hill Cumberland Presbyterian Church
April 2, 2016

Representatives of the Personnel Committee and the Board of Christian Education served as interview panel to meet with Cindy Bales, applicant for the permanent part-time position of Presbytery Youth and Children's Director, on March 18, 2016.

Cindy is a member of the Lebanon CP Church, and is highly qualified to fill the role, with a degree in business administration/accounting, work experience in accounting and teaching, and a life experience as a church volunteer and mother.
We are pleased to make the following recommendation:

Recommendation I: That Cindy Bales be approved as Presbytery Youth and Children's Director, effective immediately upon the completion of background check and bonding process.

As we conducted the search for this position, we had many opportunities to review and discuss the job description. The interview panel felt, and the Personnel Committee agrees, that the responsibilities assigned to the Youth and Children's Director involve a significant number of hours throughout the year, plus required presence on two separate days at each of the camps. We feel that the current salary does not fairly compensate for the number of hours demanded by the job, and make the following recommendation:

Recommendation II: That the salary package (salary + retirement) for the Youth and Children's Director be increased to $8000 annually, effective immediately.

This represents a total increase of $1911, with no change to budgeted amount for expenses.

We ask that the Presbytery allow an opportunity for Cindy Bales to be introduced to the body, and that we have a time of prayer for her as she begins this important role in our Christian Education programming.

Respectfully submitted,
The Personnel Committee

REPORT OF THE COORDINATING COMMITTEE

To: The Presbytery of East Tennessee, in session with the Pleasant Hill Cumberland Presbyterian Church on Saturday, April 2, 2016.

The Coordinating Committee met on March 3, 2016.

We reviewed reports from the following Boards and Committees:

1. Treasurer's Report including 2016 Proposed Budget and Church Allocations.
2. Board of Missions
3. Personnel
4. Committee on Ministry
5. Board of Christian Education
6. Nominations
7. Camp John Speer
8. Heritage

We appreciate the work that is performed by all of the Boards and Committees of the Presbytery.

The committee is aware the Presbytery has implemented a Safe Sanctuary policy for all activities related to the work with children and youth. It is also understood that all individuals involved in these activities must have background checks on file. Since ministers may be called on at a moments notice to participate in various activities in support of Presbytery activities and as a sign of support and to encourage others to willingly participate in background checks:

Recommendation: That all ministers of Presbytery participate in having a background check (conducted under the Denomination Program) with the Committee on Ministry overseeing this process. Hard copy of these forms to be on file with the Stated Clerk of Presbytery. Background checks shall be conducted annually, in accordance with insurance standard, due to be turned in at the Spring meeting of Presbytery.

Respectfully submitted,
The Coordinating Committee

To the Presbytery of East Tennessee in session with the Pleasant Hill Cumberland Presbyterian Church, April 2, 2016.

Your Taskforce has met with the Board Of Christian Education, Camp John Speer Board of Directors, and have talked to three former Youth/Children Directors. The Taskforce then met and formulated recommendations to be presented to Presbytery. In a meeting with representatives from the Board Of Christian Education, Camp Chilhowee Board of Directors, Camp John Speer Board of Directors, and the Presbyterial Treasurer the recommendations were discussed and refined.

We submit the following recommendations.

1. Ask the Board of Christian Education to submit the *Presbytery of East Tennessee Safe Sanctuaries Policy* and the *Camp/Retreat Director Manual* to The Presbytery of East Tennessee for adoption. A copy is included.

2. All camp and retreat directors be required to follow guidelines in both the *Presbytery of East Tennessee Safe Sanctuaries Policy* and the *Camp/Retreat Director* Manual as approved by presbytery.

3. The Presbyterial Youth/Children's Director shall lead a training session mandatory for camp directors and staff. Each camp director shall sign off on the *Camp/Retreat Director Manual.*

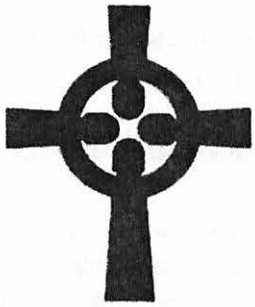
4. The Presbyterial Youth/Children's Director shall serve as a liaison between the Board of Christian Education and the camp/retreat directors. The Presbyterial Youth/Children's Director shall address concerns related to the camping/retreat programs that become evident.

5. All camp directors and staff shall have background checks. Anyone else on the camp grounds during camp must be supervised "at all times". (Added by Amendment)

6. An annual evaluation of the Presbyterial Camping Program, the Camp/Retreat Director Manual and the Safe Sanctuaries Policy shall be held in July. The evaluation shall be conducted by a representative from the Board Of Christian Education, Camp Chilhowee Board of Directors, Camp John Speer Board of Directors, Camp/Retreat Directors, the Presbyterial Youth/Children's Director, and the Presbyterial Treasurer. Recommendations shall be submitted to the Board of Christian Education. The evaluation shall be scheduled and moderated by the the Presbyterial Youth/Children Director.

Respectively Submitted,

The Presbyterial Taskforce



East Tennessee Presbytery Camping Ministry

Safe Sanctuaries Policy

Purpose

Our purpose in establishing a Safe Sanctuary Policy is to demonstrate our absolute and unwavering commitment to the physical safety and spiritual growth of all of our children and youth. This policy applies to all of our children and youth, from birth up to 18 years of age.

Context

God calls us to make our camps safe places, protecting children from sexual and ritual abuse. God calls us to create communities of faith where children and adults grow safe and strong.

The Discipleship Ministry Team of the Ministry Council of the Cumberland Presbyterian Church strongly encourages Safe Sanctuary policies for its congregations and camps.

We recognize that children are our present and our future, our hope, our teachers, our inspiration. They are full participants in the life of the church and in the realm of God.

Our Covenant to Protect the Families of Our Camp Community – A Safe Sanctuary

As a Christian community of faith and a Cumberland Presbyterian Camp, we pledge to conduct the ministry of the gospel in ways that work to help ensure the safety and spiritual growth of all of our vulnerable visitors, as well as all of the staff and volunteers who work with them.

In working to provide an environment that protects our children and youth from emotional, physical, and sexual exploitation, neglect, and abuse, we will:

- **Follow reasonable safety measure in the selection and recruitment of staff and volunteers**
- **Implement prudent operational procedures in our programs and events**
- **Educate all staff and volunteers who work with children regarding the use of appropriate policies and methods**
- **Have a clearly defined procedure for reporting a suspected incident of abuse**
- **Inform the presbyteries, congregations, and specifically parents of our policies and procedures.**

Conclusion

In all of our ministries with children and youth, East Tennessee Presbytery is committed to demonstrating the love of Jesus Christ so that each of them will be "surrounded by steadfast love, may be established in the faith, and confirmed and strengthened in the way that leads to life eternal."

Procedures Supporting The Safe Sanctuary Policy

The guidelines and procedures discussed herein are those adopted and followed by our camp staff, including volunteers, and which directly or indirectly relate to the issue of our Safe Sanctuary Policy (hereafter "SSP"). By adhering to these guidelines/procedures, East Tennessee Presbytery staff and volunteers support the successful operation of a safe sanctuary. The guidelines/procedures are designed to reduce the possibility of abuse to the children or youth and to protect staff/volunteers from unwarranted accusations.

Providing adequate supervision during all gatherings and activities is essential to insure that all are cared for and that supervision will continue if an emergency arises. The following policies are in place to protect our children, youth, paid staff members, and volunteers.

I. General Guidelines/Procedures/Rules

The following rules/requirements shall apply to all children and youth camping activities. They apply as appropriate to children and youth who are protected by our Safe Sanctuary Policy and, as needed, to the staff and volunteers who work with them.

Opening and Closing Day Procedures: Drop-Off and Pick-Up

On opening day, all counselors and the director are to be present when the campers and parents arrive. During check-in, the parents or guardians are to identify themselves with a valid form of identification and names recorded. Names of other parents or guardians who may be picking up the camper(s) are to be recorded, as well. During the check-in time, the parent or guardian will also give to the staff all medications for the child. Adult bringing groups of campers should have this information with them upon arrival.

Facility Safety

Exposure reduces the risk of abuse. Doors to rooms where windows do not provide external visibility and children and youth are present should remain open whenever feasible and practical. When open doors are not practical, the risk will be reduced by additional supervision.

Fire escape routes will be published in each cabin/room or common areas joining rooms throughout the campgrounds. SSP reporting procedures will be kept by each telephone or in another visible area on the campgrounds.

Safe Sanctuary Awareness

We will conduct Safe Sanctuary Awareness training for our Staff during staff training. All Staff must sign and have on file in the camp office a Participation Covenant and acknowledgement of having received the Safe Sanctuary policies and procedures.

Two Adult Rule

Supervision and accountability are important to reduce the risk of abuse and injury. During all activities and events one adult will not be alone with a child or youth, except where specifically authorized within this SSP. For small group activities where one adult supervises one group, two or more groups are to meet in sight of each other. The two-adult rule requires that no matter the

size of the group, there will always be at least two adults present. This may include the presence of an adult "roamer" who moves to and from activities. All adults must have training in Safe Sanctuary policies and procedures. Spouses may not act as "two adults" except where specifically authorized within this SSP.

One-on-One Counseling
All counseling sessions must be conducted in designated camp area. Any time an adult meets with a child or youth on a one-on-one basis, this type of contact should be held when others are nearby, though not within listening distance. This may take place in the dining hall, a pavilion or in other similar locations throughout the camp at the discretion of the camp director.

"Four Years Older" Rule
This rule will apply at all events. Persons supervising youth or children will be at least 4 years older than the oldest youth participant. Youth under the age of 18 may serve as staff/volunteer activity leaders at those events where they would be 4 years older than the oldest participant, provided they serve under the supervision of two or more trained and screened adults. Persons under the age of 18 will not have authority over children or youth. Some events may require that the supervising adult be 22 years of age or older, and if so, those requirements will be communicated to all adults prior to the beginning of the event. Youth under the age of 18 are considered Counselors in Training and do not qualify as "adults" for the purposes of Adult/Youth Ratios or the Two Adult Rule.

Cabin Accommodations
There will be separate sleeping areas for males and females at all camps, except where specifically authorized within this SSP. There are to be two adults to each cabin where possible.

Shared Shower/Bathing Conditions
In the event of open showers, separate shower times for children/youth and for adults shall be designated to prevent youth and adults showering together. Instances may occur where swimsuits may be needed as the primary means of complying with this rule.

Adult/Youth Ratios
Activity directors should work to ensure that the ratio of adults to youth should be at least 2:24 at all gatherings. For the purposes of camps and retreats the required ratio of counselors to campers is 1:5 present at camp.

Water Activities
When the campers are participating in water activities (i.e., swimming), a lifeguard must be present along with another adult at a minimum ratio of 2:24. Counselors swimming with campers will act as supervisors during these times, as well.

Bonfires
Minimum adult to camper ratio shall be 2:24 during bonfires or in the presence of fires.

Walking along trails
When counselors and campers are walking or hiking on the trails, the two counselor rule applies. There will be at least two counselors present for all hikes with three to four recommended in case of an emergency requiring an adult to return. In the event of only having two counselors and one needs to return, all hike participants must return. No one counselor will be left with a child or group of children.

Small Groups
For children and youth small group experiences, two adults in each group is preferred. When that is not possible, each group must meet within sight of one another so that adequate supervision is maintained. If appropriate, counselors may also combine their groups.

Gender Composition
When a group of children or youth consists of both genders, the accompanying adults shall also be of both genders whenever possible.

Medical Release and Parental Permission Forms
All children and youth shall have a completed medical release form and completed parental/guardian permission forms on file with the camp office prior to participating in camp sponsored events or activities. These may be event or activity specific or general in scope.

First Aid and CPR
All staff are encouraged to be trained and certified in first response crisis procedures. All volunteers are encouraged to take such training and to obtain their certifications as appropriate. There must be at least one person with First Aid and CPR certification present at all events.

Camp Nurse
A camp nurse will be designated on staff. He or she is responsible for all medications and their distribution to the appropriate campers. All medications must be turned in to the camp nurse. A record of all medicines dispensed will be kept in the daily medical log, as well as any treatment given to any person visiting the nurse, children, youth, or adult. For times away from the main camp, the camp nurse will orient a staff member to provide routine health care for participants and to handle emergencies.

Transportation in the Event of an Emergency
If a camper becomes ill or an extreme emergency takes place, the counselor is to notify the director or assistant director who may call for an ambulance to come take the camper to the hospital. If the emergency is not life threatening, the director may deem it appropriate to transport the camper to the hospital using his or her personal vehicle. In this case a second screened adult will accompany. First-aid kits with 'first response' supplies will be provided at each camp and should be taken on any hikes or other activities away from the main campus. In all cases, the camp director is to be notified.

Evacuation Procedures
In the event of an emergency, all counselors and campers are to be evacuated to the designated area. At the beginning of every week, these procedures will be reviewed with the campers by the counselors. An emergency drill may be used if the director feels that it is necessary for that week; he or she is to use discretion in this area.

II. Participation Covenants
All staff persons, volunteers, and activity/mission participants who can understand the covenant shall sign a participation covenant. In a situation that has continuous care, this covenant can be in the form of clear, posted rules that are explained to the participants at the outset of the program. Additionally, the camp director or designated representative shall keep copies of all covenants on file in the camp office.

III. Training – Supporting Education on SSP and Procedures/Forms
Training on Safe Sanctuaries is a requirement for all camp staff persons, and all volunteers in charge of children and youth activities. Training of staff will include information about the problem of child abuse (including child sexual abuse), recognition of signs of abuse, familiarity with measures to reduce risk, and familiarization with specific procedures related to the site and contained in this packet. The training requirement for volunteers may be met by reviewing this packet and participation in an abbreviated session led by the director or assistant director to cover key points for safety. Both staff and volunteers will document their training by signing the attendant certification that the individual has read and understands the material, agrees to comply with the policy, procedures, and rules; and, has signed a Participation Covenant. Training for all counselors will be offered during the staff training day before camping begins.

IV. Employment Candidates/Hiring and Volunteer Screening
Careful screening is one way to reduce the risk of abuse of children and youth. It can be time consuming, but well worth the effort in peace of mind that the most reliable, committed, and experienced staff and volunteers are in place for every program that involves children and youth.

The following guidelines will be applied when reviewing and selecting staff for camping ministry:

- All applicants will complete the approved East Tennessee Presbytery Registration Form
- A person selected must have a completed background check. This will include criminal background investigation and reference check.
- Staff training, covering all policies and procedures related to children and/or youth, must be provided at least once a year. All staff must attend this training every year.

V. Reporting
Once an incident of child abuse occurs or allegation of an incident is made, it is crucial that it be dealt with speedily and in a clearly outlined manner. The first response will be to insure the safety of the child and remove the alleged offender. The person who observes alleged abuse or to whom such alleged abuse is reported must immediately report the incident to the Tennessee Department of Children's Services. He/she shall also report the incident immediately to the

person in charge of the related activity, and to the Director. In the event the Director is directly the subject of an allegation, the report should be made to other director, the Board(s) of Christian Education, and the Stated Clerk(s).

Upon receiving such information, the Director or Directors will speak to the alleged victim and his/her parents immediately. The Director or Directors will take appropriate steps to insure that proper reports have been made to the Tennessee Department of Children's Services and will notify the Board(s) of Christian Education or Stated Clerk (s). This provision notwithstanding, any person defined as a "mandatory reporter" under Tennessee State law must comply with reporting requirements set forth in TCA 37-1-401 et seq. (2001)

Persons who are the objects of the report will be required to refrain from all children's/youth activities until the incident report is resolved. In any removal of a person from any children's/youth activities, care should be taken to handle this in a discreet manner, recognizing that an investigation is still being conducted.

VI. Response to Allegations of Abuse

A quick, compassionate, and unified response to an alleged incident of child abuse is expected. All allegations will be taken seriously. In all cases of reported or observed abuse in a children's or youth activity, all volunteers or staff involved in that activity shall be at the service of all official investigating agencies.

A designee of both presbyteries is/are the only person/s authorized to make statements to representatives of the media.

If the allegation concerns activities or persons outside any relationship to a camp related event or activity, it is the responsibility of the person in charge of that event or activity to inform the Director(s).

If allegations are made against the Director, the other director, Board(s) of Christian Education, and Stated Clerk(s) shall be contacted immediately and care for the responsibilities assigned to the Director in this policy.

VII. Administration – Procedures for Maintaining the SSP

A review of this policy should be made once a year with necessary changes being made and approved.

APPENDIX A - DEFINITIONS

"Adult" means a person 18 years of age or older.

"Child" means any person under the age of 18.

"Children's Activities" means any activity or program in which children are under supervision of persons (staff or volunteers) in charge of these activities.

"Camp" means East Tennessee Presbytery Camp.

"Staff" or "Staff person" means any person working a camp for East Tennessee Presbytery.

"Persons required to report child abuse" "According to Tennessee law, all persons (including counselors, teachers, doctors, mental health professionals, child care providers, dentists, family members and friends) must report suspected cases of child abuse or neglect. Failure to report child abuse or neglect is a violation of the law."

http://www.tennessee.gov/youth/childsafety/whoshouldreport.htm

According to the Tennessee Code Annotated 37-1-403 regarding the reporting of brutality, abuse, neglect or child sexual abuse; notification to parents of abuse on school grounds or under school supervision, and confidentiality of records:

(1) Any person who has knowledge of or is called upon to render aid to any child who is suffering from or has sustained any wound, injury, disability, or physical or mental condition shall report such harm immediately if the harm is of such a nature as to reasonably indicate that it has been caused by brutality, abuse or neglect or that, on the basis of available information, reasonably appears to have been caused by brutality, abuse or neglect.

(2) Any such person with knowledge of the type of harm described in this subsection (a) shall report it, by telephone or otherwise, to the:

(a) Judge having juvenile jurisdiction over the child;
(b) Department, in a manner specified by the department, either by contacting a local representative of the department or by utilizing the department's centralized intake procedure, where applicable;
(c) Sheriff of the county where the child resides; or
(d) Chief law enforcement official of the municipality where the child resides.

(3) If any such person knows or has reasonable cause to suspect that a child has been sexually abused, the person shall report such information in accordance with § 37-1-605, relative to the sexual abuse of children, regardless of whether such person knows or believes that the child has sustained any apparent injury as a result of such abuse.

(a) The report shall include, to the extent known by the reporter, the name, address, and age of the child, the name and address of the person responsible for the care of the child, and the facts requiring the report. The report may include any other pertinent information.

"Person in charge of a children's/youth activity" means the adult camp volunteer or employed staff person responsible for the conduct of this activity, such as but not limited to a counselor, activity coordinator, or music leader.

"We" means the East Tennessee Presbytery Camps.

"Child Abuse/Neglect" **as defined under Tennessee law is:**
Abuse exists when a person under age 18 is suffering from, has sustained, or may be in immediate danger of suffering from or sustaining a wound, injury, disability, or physical or mental condition caused by brutality, neglect, or other actions or inactions of a parent, relative, guardian, or caretaker.

Severe child abuse means:

- The knowing exposure of a child to or the knowing failure to protect a child from abuse or neglect that is likely to cause great bodily harm or death, and the knowing use of force on a child that is likely to cause great bodily harm
- Specific brutality, abuse, or neglect towards a child that in the opinion of qualified experts has caused or will reasonably be expected to produce severe psychosis, severe neurotic disorder, severe depression, severe developmental delay or retardation, or severe impairment of the child's ability to function adequately in the child's environment, and the knowing failure to protect a child from such conduct
- The knowing failure to protect the child from the commission of any such act towards the child
- Knowingly allowing a child to be present within a structure where the act of creating methamphetamine is occurring

Citation: Ann. Code § 37-1-102

Neglect/Neglected child means a child:

- Who is under unlawful or improper care, supervision, custody, or restraint by any person, corporation, agency, association, institution, society, or other organization, or who is unlawfully kept out of school
- Whose parent, guardian, or custodian neglects or refuses to provide necessary medical, surgical, institutional, or hospital care for the child
- Who, because of lack of proper supervision, is found in any public place the existence of which is in violation of the law
- Who is in such condition of want or suffering or is under such improper guardianship or control as to injure or endanger the morals or health of the child or others.

Citation: Ann. Code § 37-1-102

Sexual Abuse
Child sexual abuse means the commission of any act involving the unlawful sexual abuse, molestation, fondling, or carnal knowledge of a child under age 13 that on or after November 1, 1989, constituted the criminal offense of:

- Aggravated rape, sexual battery, or sexual exploitation of a minor
- Criminal attempt for any of the offenses listed above
- Especially aggravated sexual exploitation of a minor
- Incest
- Rape, sexual battery, or sexual exploitation of a minor child sexual abuse also means one or more of the following acts:

- Any penetration, however slight, of the vagina or anal opening of one person by the penis of another person, whether or not there is the emission of semen
- Any contact between the genitals or anal opening of one person and the mouth or tongue of another person
- Any intrusion by one person into the genitals or anal opening of another person, including the use of any object for this purpose
- The intentional touching of the genitals or intimate parts, including the breasts, genital area, groin, inner thighs, and buttocks, or the clothing covering them, of either the child or the perpetrator
- The intentional exposure of the perpetrator's genitals in the presence of a child, or any other sexual act intentionally perpetrated in the presence of a child, if such exposure or sexual act is for the purpose of sexual arousal or gratification, aggression, degradation, or other similar purpose
- The sexual exploitation of a child, which includes allowing, encouraging, or forcing a child to solicit for or engage in prostitution or engage in sexual exploitation of a minor

Citation: Ann. Code § 37-1-602

Emotional abuse means
Mental injury means an injury to the intellectual or psychological capacity of a child as evidenced by a discernible and substantial impairment in the child's ability to function within the child's normal range of performance and behavior, with due regard to the child's culture.
Citation: Ann. Code § 37-1-602

Note: For the purposes of this Policy, this definition includes vulnerable adults.

APPENDIX B: SUPPORTING FORMS AND CHECKLISTS

The forms in this section are those commonly used and which are related directly or indirectly with the SSP as implemented by East Tennessee Presbytery Camp.

Where applicable, they are required to be used. They are available and may be requested at any time.

Participation Covenant
Accident Report Form
Authorization and Request for Criminal Records Check
Staff Application or Registration/Form for Reference Check
Report of Suspected Incident of Child Abuse

CAMP/RETREAT DIRECTOR GUIDELINES AND RESPONSIBILITIES

BEFORE CAMP

- Communicate directly with Presbyterial Youth & Children's Director about questions or needs.
- Present schedule, curriculum and other plans to Presbyterial Youth & Children's Director for review and approval.
- Secure staff* including the following:
    - Male & Female Counselors in 1:5 ratio to the number of campers expected.
    - Ordained Minister
    - Kitchen/Cooking
    - Life Guard (Camp Chilhowee)
    - Qualified First Aid Personnel
- Contact cooking staff with any information about campers or staff with special needs/allergies pertinent to meal planning
- Distribute curriculum to staff prior to camps/retreats
- Directors of high school camps/retreats work together with the Youth Council to plan and lead. This includes meeting with and communicating with the Youth Council prior to camp and incorporating them in all aspects of leadership.
- All Summer Camps will have a training/orientation day at the beginning of the summer led by the Presbyterial Youth & Children's Director and/or a representative from the Denomination. Camp Directors must be present and prepared with curriculum and other information to present to staff at the time of orientation. Directors should also communicate the need to be present at orientation with all counselors. If counselors do not attend this training event, directors must meet with their staff team and review all training information prior to camp.
- Be familiar with the Presbytery of East TN Camping Ministry Safe Sanctuaries Policy. Ensure all staff are also familiar with the policies therein and have signed that they agree to all terms. All staff/adults must have a background check with results on file with the Board of Christian Education.

DURING CAMP

- Coordinate any and all activities: worship, Bible study/small groups, recreation.
- Authorized to deal with behavior problems and conflicts of any kind that arise at camp/retreat.
- Responsible for keeping and leaving facilities in proper condition.
- Responsible for making sure no un-authorized adults are present during camping times. If there is maintenance need (plumber, electrician, ect.) you or the caretaker must supervise them at all times.

AFTER CAMP

- Debrief with Presbyterial Youth & Children's Director
- Submit camp/retreat evaluation and report to Presbyterial Youth & Children's Director. Report shall be shared with the Board of Christian Education and included in report to the Presbytery.

Thank you for serving as a director of a presbyterial camp or retreat.

*The age of the youngest staff must be four years removed from the oldest campers; (i.e. middle school camps/retreat staff must be age 18 or older, and high school camp/retreat staff must be age 21 or older). Any staff for junior camps under the age of 18 will be considered "Counselors in Training" and are not to be considered as adults for legal purposes in the adult to youth ratio requirements and other needs outlined in the Safe Sanctuaries Policy.

CAMP/RETREAT DIRECTOR MANUAL

UPDATED BY THE PETN BOARD OF CHRISTIAN EDUCATION 11/3/15

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Presbytery of East TN Purchasing Procedure for Camp Purchases

I. All purchases pertaining to Christian Education should be approved by the Presbyterial Youth & Children's Director. Any expenses over $100 must be approved before purchase. An overall budget for your camp will be given to you.

II. An itemized invoice or itemized sales slip must be presented for all purchases and requests for reimbursement.

III. A purchase card can be used to order or purchase larger items. Purchase will be billed to the Presbytery of East Tennessee. Items will be shipped or delivered to the person making the order and invoice will be sent to the Presbytery Treasurer. State sales tax exemption will be applied. Check with Presbytery Treasurer for details.

IV. Check with Presbytery Treasurer or Presbyterial Youth & Children's Director for vendors that maintain accounts for the Presbytery.

V. Emergency purchases and items costing a small amount can be purchased and paid for by the user with receipts sent to Presbytery Treasurer for reimbursement.

VI. When possible, all major purchases should be made prior to the beginning of camp and invoices submitted promptly for payment or reimbursement.

Camp/Retreat Director's Report

Please complete this report and return it to:
Rev. Patrick Wilkerson, 7225 Old Clinton Pike Knoxville, TN 37921 or petnyouthdirector@gmail.com

Director's Name:	
Camp or Retreat:	
Theme & Biblical Basis:	
Curriculum Used: **(Please return any reusable curriculum to Board of CE)**	
Number of Campers: _____	**Number of Staff: _____**
List the Churches Represented:	
Please describe any discipline problems or other incidents that occurred that the Board should know about:	
Please describe the thing(s) you found particularly successful:	
Did anyone receive medical attention?:	
Please describe the thing(s) the Board needs to improve:	
Other Comments:	
Are you interested in working at a camp again? If so, in what capacity would you want to be considered?	
Income/Expenses (To be completed by director & representative collecting and depositing funds.) All expenses must be pre-approved and itemized receipts or purchase orders must be provided for all purchases. All expenses are to be reported within two days of the end of camp.	
Number of Campers _____ + Number of Paying Adults _____ = _____ [a] Cost of Camp $_____ - Activity & Late Fees (if applicable) $_____ = $_____ [b] Total Amount: $_____ to be deposited & credited to _____. a x b	

_____ _____

Signature of Director (Date) Presbyterial Youth & Children's Director (Date)

RELEASE FORM and DISCLOSURE AGREEMENT

I have signed this Release Form and Agreement as an expression of my commitment to help protect children, young people, and other vulnerable persons who may participate in programs sponsored by the Cumberland Presbyterian Church. Accordingly, I now request and authorize the release of the personal information described below to the church or its agents:

- Any records of arrests, charges, or convictions of me contained in the files of any law enforcement agency or other government entity, whether such file is local, state-wide, or national.
- Any information related to my previous employment, including information about my character, job performance, and any termination of employment.
- Any information related to disciplinary proceedings against me for sexual misconduct or other immoral behavior before any church body (including a session, presbytery, special commission, disciplinary committee, or ministerial committee or other comparable church body).

I agree to release, hold harmless, and indemnify any person or organization which discloses information as requested in this Release from and against any liability, cause of action, or claim of damage which could be brought by me or on my behalf as a result of the release of the information. I understand that the information disclosed may be considered confidential and may be used as the basis of a decision not to permit me to participate as a leader in programs of the church.

My consent to the release of the information described above shall expire six (6) months after the date of this Release. My agreement to hold harmless any person who discloses information as requested in this Release shall not expire.

The following information is required by every person invited to serve in a leadership role in the team's programs and events, especially those involving children and youth. Answering yes to any of the following questions may not disqualify you from consideration, but providing false answers will result in automatic disqualification. Please feel free to attach any explanation or additional information.

Have you ever been arrested or charged with a crime involving sexual misconduct or other immoral behavior?	Yes ____ No____
Have you ever resigned position or been terminated for reasons related to sexual misconduct or other immoral behavior?	Yes ____ No____
Have you ever had a civil lawsuit filed against you alleging sexual misconduct or other immoral behavior on your part?	Yes ____ No____
Has any church body (including a session, presbytery, special commission, disciplinary committee, ministerial committee or comparable church body) ever determined that you engaged in sexual misconduct or other immoral behavior?	Yes ____ No____

I have read this Release Form and Disclosure Agreement and make this request to disclose information as described above. I certify that my answers provided above are accurate to the best of my knowledge.

_____ _____

Signature *Date*

_____ _____

Print or Type FULL Name *Date of Birth*

_____

Maiden Name (if applicable)

_____

List all state in which you have resided from age 18.

PRESBYTERY OF EAST TENNESSEE
CAMPER EVALUATION SHEET

To help improve future events, please fill out the following evaluation form. Please rank the following items from 1-5, 1 being low and 5 being high. Any additional comments are helpful.

	Disliked		Liked		Loved
Small Groups	1	2	3	4	5
Comments					
Large Group	1	2	3	4	5
Comments					
Worship	1	2	3	4	5
Comments					
Recreation	1	2	3	4	5
Comments					
Music	1	2	3	4	5
Comments					
Activities	1	2	3	4	5
Comments					
Theme	1	2	3	4	5
Comments					
Food	1	2	3	4	5
Comments					
Counselors	1	2	3	4	5
Comments					

What discussion topics would interest you at future events?

What activities or games would you like to have at future events?

What did you think of the camp facility?

Any additional comments or suggestions?

How did you hear about camp this year? And what is the best way to contact you about youth events in the future?

STAFF EVALUATION

Thank you for serving as a counselor/staff for a camp/retreat and investing in the lives of these young people. Your comments and suggestions will be used to plan for future events and are invaluable.

1) Please comment on the collaboration & cooperation among staff.

2) List one helpful skill you gained or something you learned.

3) What additional resource materials would you suggest giving staff prior to camp?

4) Please give your opinion on the mechanics of camp (i.e., food, equipment, emergency procedures, First Aid). How could they be improved?

5) Which camp supplies and/or publications were the most useful?

6) Any recommendations for additional supplies or materials?

7) Please provide any comment on staff meetings.

8) How do you feel the camp's goal for campers were met?

9) Please comment on the level of youth participation at camp.

10) Additional comments:

11) Are you interested in working at a camp again? If so, in what capacity would you want to be considered?

Camp Name:_____ Signature: _____
(Optional)

ACCIDENT / INCIDENT REPORT FORM

(This form is to be completed for all camper, staff and visitor accidents /incidents)



INSTRUCTIONS: All camp-related accidents/incidents (camper, staff, visitor, etc) require Sections I and II of this Accident/Incident Report to be completed by director or other staff. The injured person should not complete this report. Camp Director is required to complete Section III on the reverse side, review the report for completeness and accuracy, sign and log this report in the accident/incident log book within 24 hours of the accident/incident. Note: the report (and pictures if any) should then be filed together in a safe and secure location of the camp.

SECTION I ***PLEASE PRINT OR TYPE ALL INFORMATION***

NAME: _____

HOME ADDRESS:

_____

Number/Street *City* *State* *Zip*

TELEPHONE NUMBER: (___)_____ **AGE:** _____ **DATE OF BIRTH** _____

_____ CAMPER _____ STAFF _____ VISITOR *(reason for being on premises)*_____

SECTION II ***ACCIDENT DATA***

NATURE OF INCIDENT:

____ Accident/Injury ____ Theft/Burglary

____ Physical Altercation ____ Verbal Confrontation

____ Property Damage ____ Other

DATE OF Accident /Incident: _____ **TIME of Accident /Incident:** _____ ___**AM** ___**PM**

Accident /Incident occurred at: __Inside __Outside __Other Location (Specify Location) _____

Specific Location of Accident: _____

(Address / Vicinity / Actual Location)

Briefly explain what happened: If an injury, (1) explain activities occurring when injury or illness occurred and what tools, machinery, chemicals, weapons, were involved, (2) what happened to cause this injury or illness (3) what was the injury or illness (i.e., state the part of body affected and how it was affected) Use additional paper if needed.

_____

_____

_____

_____

What action was taken: Check all actions taken. If more than one, indicate which occurred 1st, 2nd, etc.

_____ First Aid – administered by _____

_____ Sent to Hospital/Physician (Name of Hospital/Physician) _____

_____ Pictures Taken (Number of Pictures Taken) _____

_____ Sent Home

_____ Continued Activity (no action taken)

Camp Contact/Director: _____ Name of Witness (if applicable) _____ Phone: _____

Person Completing the Report _____ Date: _____

Reviewed by Director _____ Date: _____

Send form to Presbyterial Youth & Children's Director immediately following event.

SECTION III ***DIRECTOR REPORT ON THE ACCIDENT/INCIDENT***

What action has been taken to prevent such an accident/incident from recurring? Include specific details on how it was mediated, how the incident can be avoided in the future. ***(Note that photos are highly recommended immediately following an incident, if at all possible.)***

Director's Account of Incident which supplements and/or clarifies information provided by injured party: If an injury, (1) explain activities occurring when injury or illness occurred and what tools, machinery, chemicals, were involved, (2) what happened to cause this injury or illness (3) what was the injury or illness (i.e., state the part of body affected and how it was affected)

Section III Completed by: _____ _____
Signature Date

SECTION IV- FOR INVESTIGATION/REVIEW ONLY - DO NOT WRITE BELOW THIS LINE:

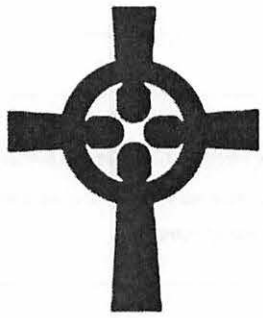
Investigation Comments: Photos are highly recommended immediately following an incident, if at all possible.

Required Action:

Location Code: ____

Section IV Completed by: _____ _____
Signature Date

Date sent to Preschool Youth & Children's Director other



Presbytery of East Tennessee Camping Ministry

Safe Sanctuaries Policy

Purpose

Our purpose in establishing a Safe Sanctuary Policy is to demonstrate our absolute and unwavering commitment to the physical safety and spiritual growth of all of our children and youth. This policy applies to all of our children and youth, from birth up to 18 years of age.

Context

God calls us to make our camps safe places, protecting children from sexual and ritual abuse. God calls us to create communities of faith where children and adults grow safe and strong.

The Discipleship Ministry Team of the Ministry Council of the Cumberland Presbyterian Church strongly encourages Safe Sanctuary policies for its congregations and camps.

We recognize that children are our present and our future, our hope, our teachers, our inspiration. They are full participants in the life of the church and in the realm of God.

Our Covenant to Protect the Families of Our Camp Community – A Safe Sanctuary

As a Christian community of faith and a Cumberland Presbyterian Camp, we pledge to conduct the ministry of the gospel in ways that work to help ensure the safety and spiritual growth of all of our vulnerable visitors, as well as all of the staff and volunteers who work with them.

In working to provide an environment that protects our children and youth from emotional, physical, and sexual exploitation, neglect, and abuse, we will:

- **Follow reasonable safety measures in the selection and recruitment of staff and volunteers**
- **Implement prudent operational procedures in our programs and events**
- **Educate all staff and volunteers who work with children regarding the use of appropriate policies and methods**
- **Have a clearly defined procedure for reporting a suspected incident of abuse**
- **Inform the presbyteries, congregations, and specifically parents of our policies and procedures.**

Conclusion

In all of our ministries with children and youth, Presbytery of East Tennessee is committed to demonstrating the love of Jesus Christ so that each of them will be "surrounded by steadfast love, may be established in the faith, and confirmed and strengthened in the way that leads to life eternal."

Procedures Supporting The Safe Sanctuary Policy

The guidelines and procedures discussed herein are those adopted and followed by our camp staff, including volunteers, and which directly or indirectly relate to the issue of our Safe Sanctuary Policy (hereafter "SSP"). By adhering to these guidelines/procedures, Presbytery of East Tennessee staff and volunteers support the successful operation of a safe sanctuary. The guidelines/procedures are designed to reduce the possibility of abuse to the children or youth and to protect staff/volunteers from unwarranted accusations.

Providing adequate supervision during all gatherings and activities is essential to insure that all are cared for and that supervision will continue if an emergency arises. The following policies are in place to protect our children, youth, paid staff members, and volunteers.

I. General Guidelines/Procedures/Rules

The following rules/requirements shall apply to all children and youth camping activities. They apply as appropriate to children and youth who are protected by our Safe Sanctuary Policy and, as needed, to the staff and volunteers who work with them.

Opening and Closing Day Procedures: Drop-Off and Pick-Up

On opening day, all counselors and the director are to be present when the campers and parents arrive. During check-in, the parents or guardians are to identify themselves and names recorded. Names of other parents or guardians who may be picking up the camper(s) are to be recorded, as well. During the check-in time, the parent or guardian will also give to the staff all medications for the child. Adults bringing groups of campers should have this information with them upon arrival.

Facility Safety

Visibility reduces the risk of abuse. Doors to rooms where windows do not provide external visibility and children and youth are present should remain open whenever feasible and practical. When open doors are not practical, the risk will be reduced by additional supervision.

Fire escape routes will be published in each cabin/room or common areas joining rooms throughout the campgrounds. SSP reporting procedures will be kept by each telephone or in another visible area on the campgrounds.

Safe Sanctuary Awareness

We will conduct Safe Sanctuary Awareness training for our Staff during staff training. All Staff must sign and have on file in the camp office a Participation Covenant and acknowledgement of having received the Safe Sanctuary policies and procedures.

Two Adult Rule

Supervision and accountability are important to reduce the risk of abuse and injury. During all activities and events one adult will not be alone with a child or youth, except where specifically authorized within this SSP. For small group activities where one adult supervises one group, two or more groups are to meet in sight of each other. The two-adult rule requires that no matter

the size of the group, there will always be at least two adults present. This may include the presence of an adult "roamer" who moves to and from activities. All adults must have training in Safe Sanctuary policies and procedures. Spouses may not act as "two adults" except where specifically authorized within this SSP.

One-on-One Counseling
All counseling sessions must be conducted in designated camp area. Any time an adult meets with a child or youth on a one-on-one basis, this type of contact should be held when others are nearby, though not within listening distance. This may take place in the dining hall, a pavilion or in other similar locations throughout the camp at the discretion of the camp director.

"Four Years Older" Rule
This rule will apply at all events. Persons supervising youth or children will be at least 4 years older than the oldest youth participant. Youth under the age of 18 may serve as staff/volunteer activity leaders at those events where they would be 4 years older than the oldest participant, provided they serve under the supervision of two or more trained and screened adults. Persons under the age of 18 will not have authority over children or youth. Some events may require that the supervising adult be 22 years of age or older, and if so, those requirements will be communicated to all adults prior to the beginning of the event. Youth under the age of 18 are considered Counselors in Training and do not qualify as "adults" for the purposes of Adult/Youth Ratios or the Two Adult Rule.

Cabin Accommodations
There will be separate sleeping areas for males and females at all camps, except where specifically authorized within this SSP. There are to be two adults to each cabin where possible.

Shared Shower/Bathing Conditions
In the event of open showers, separate shower times for children/youth and for adults shall be designated to prevent youth and adults showering together. Instances may occur where swimsuits may be needed as the primary means of complying with this rule.

Adult/Youth Ratios
Activity directors should work to ensure that the ratio of adults to youth should be at least 2:24 at all gatherings. For the purposes of camps and retreats the required ratio of counselors to campers is 1:5 present at camp.

Water Activities
When the campers are participating in water activities (i.e., swimming), a lifeguard must be present along with another adult at a minimum ratio of 2:24. Counselors swimming with campers will act as supervisors during these times, as well.

Bonfires
Minimum adult to camper ratio shall be 2:24 during bonfires or in the presence of fires.

Walking along trails

When counselors and campers are walking or hiking on the trails, the two counselor rule applies. There will be at least two counselors present for all hikes with three to four recommended in case of an emergency requiring an adult to return. In the event of only having two counselors and one needs to return, all hike participants must return. No one counselor will be left with a child or group of children.

Small Groups
For children and youth small group experiences, two adults in each group is preferred. When that is not possible, each group must meet within sight of one another so that adequate supervision is maintained. If appropriate, counselors may also combine their groups.

Gender Composition
When a group of children or youth consists of both genders, the accompanying adults shall also be of both genders whenever possible.

Medical Release and Parental Permission Forms
All children and youth shall have a completed medical release form and completed parental/guardian permission forms on file with the camp office prior to participating in camp sponsored events or activities. These may be event or activity specific or general in scope.

First Aid and CPR
All staff are encouraged to be trained and certified in first response crisis procedures. All volunteers are encouraged to take such training and to obtain their certifications as appropriate. There must be at least one person with First Aid and CPR certification present at all events.

Camp Nurse
A camp nurse will be designated on staff. He or she is responsible for all medications and their distribution to the appropriate campers. All medications must be turned in to the camp nurse. A record of all medicines dispensed will be kept in the daily medical log, as well as any treatment given to any person visiting the nurse, children, youth, or adult. For times away from the main camp, the camp nurse will orient a staff member to provide routine health care for participants and to handle emergencies.

Transportation in the Event of an Emergency
If a camper becomes ill or an extreme emergency takes place, the counselor is to notify the director or assistant director who may call for an ambulance to come take the camper to the hospital. If the emergency is not life threatening, the director may deem it appropriate to transport the camper to the hospital using his or her personal vehicle. In this case a second screened adult will accompany. First-aid kits with 'first response' supplies will be provided at each camp and should be taken on any hikes or other activities away from the main campus. In all cases, the camp director is to be notified.

Evacuation Procedures
In the event of an emergency, all counselors and campers are to be evacuated to the designated area. At the beginning of every week, these procedures will be reviewed with the campers by the counselors. An emergency drill may be used if the director feels that it is necessary for that week; he or she is to use discretion in this area.

II. Participation Covenants

All staff persons, volunteers, and activity/mission participants who can understand the covenant shall sign a participation covenant. In a situation that has continuous care, this covenant can be in the form of clear, posted rules that are explained to the participants at the outset of the program. Additionally, the camp director or designated representative shall keep copies of all covenants on file in the camp office.

III. Training – Supporting Education on SSP and Procedures/Forms

Training on Safe Sanctuaries is a requirement for all camp staff persons, and all volunteers in charge of children and youth activities. Training of staff will include information about the problem of child abuse (including child sexual abuse), recognition of signs of abuse, familiarity with measures to reduce risk, and familiarization with specific procedures related to the site and contained in this packet. The training requirement for volunteers may be met by reviewing this packet and participation in an abbreviated session led by the director or assistant director to cover key points for safety. Both staff and volunteers will document their training by signing the attendant certification that the individual has read and understands the material, agrees to comply with the policy, procedures, and rules; and, has signed a Participation Covenant. Training for all counselors will be offered during the staff training day before camping begins.

IV. Employment Candidates/Hiring and Volunteer Screening

Careful screening is one way to reduce the risk of abuse of children and youth. It can be time consuming, but well worth the effort in peace of mind that the most reliable, committed, and experienced staff and volunteers are in place for every program that involves children and youth.

The following guidelines will be applied when reviewing and selecting staff for camping ministry:

- **All applicants will complete the approved Presbytery of East TN Registration Form**
- **A person selected must have a completed background check. This will include criminal background investigation and reference check.**
- **Staff training, covering all policies and procedures related to children and/or youth, must be provided at least once a year. All staff must attend this training every year.**

V. Reporting

Once an incident of child abuse occurs or allegation of an incident is made, it is crucial that it be dealt with speedily and in a clearly outlined manner. The first response will be to insure the safety of the child and remove the alleged offender. The person who observes alleged abuse or

to whom such alleged abuse is reported must immediately report the incident to the Tennessee Department of Children's Services. He/she shall also report the incident immediately to the person in charge of the related activity, and to the Director. In the event the Director is directly the subject of an allegation, the report should be made to another staff member, the Board of Christian Education, and the Stated Clerk.

Upon receiving such information, the Director or Directors will speak to the alleged victim and his/her parents immediately. The Director or Directors will take appropriate steps to insure that proper reports have been made to the Tennessee Department of Children's Services and will notify the Board of Christian Education or Stated Clerk. This provision notwithstanding, any person defined as a "mandatory reporter" under Tennessee State law must comply with reporting requirements set forth in TCA 37-1-401 et seq. (2001)

Persons who are the objects of the report will be required to refrain from all children/youth activities until the incident report is resolved. In any removal of a person from any children/youth activities, care should be taken to handle this in a discreet manner, recognizing that an investigation is still being conducted.

VI. Response to Allegations of Abuse

A quick, compassionate, and unified response to an alleged incident of child abuse is expected. All allegations will be taken seriously. In all cases of reported or observed abuse in a children or youth activity, all volunteers or staff involved in that activity shall be at the service of all official investigating agencies.

A designee of the presbytery is the only person/s authorized to make statements to representatives of the media.

If the allegation concerns activities or persons outside any relationship to a camp related event or activity, it is the responsibility of the person in charge of that event or activity to inform the Director(s).

If allegations are made against the Director, the other director, Board of Christian Education, and Stated Clerk shall be contacted immediately and care for the responsibilities assigned to the Director in this policy.

VII. Administration – Procedures for Maintaining the SSP

A review of this policy should be made once a year with necessary changes being made and approved by the Board of Christian Education and submitted to the Presbytery of East Tennessee.

APPENDIX A - DEFINITIONS

"Adult" **means a person 18 years of age or older.**

"Child" **means any person under the age of 18.**

"Children's Activities" **means any activity or program in which children are under supervision of persons (staff or volunteers) in charge of these activities.**

"Camp" **means Presbytery of East Tennessee Camp.**

"Staff" or "Staff person" **means any person working a camp for Presbytery of East Tennessee.**

"Persons required to report child abuse" **"According to Tennessee law, all persons (including counselors, teachers, doctors, mental health professionals, child care providers, dentists, family members and friends) must report suspected cases of child abuse or neglect. Failure to report child abuse or neglect is a violation of the law."**

http://www.tennessee.gov/youth/childsafety/whoshouldreport.htm

According to the Tennessee Code Annotated 37-1-403 regarding the reporting of brutality, abuse, neglect or child sexual abuse; notification to parents of abuse on school grounds or under school supervision, and confidentiality of records:

(1) Any person who has knowledge of or is called upon to render aid to any child who is suffering from or has sustained any wound, injury, disability, or physical or mental condition shall report such harm immediately if the harm is of such a nature as to reasonably indicate that it has been caused by brutality, abuse or neglect or that, on the basis of available information, reasonably appears to have been caused by brutality, abuse or neglect.

(2) Any such person with knowledge of the type of harm described in this subsection (a) shall report it, by telephone or otherwise, to the:

- **(a) Judge having juvenile jurisdiction over the child;**
- **(b) Department, in a manner specified by the department, either by contacting a local representative of the department or by utilizing the department's centralized intake procedure, where applicable;**
- **(c) Sheriff of the county where the child resides; or**
- **(d) Chief law enforcement official of the municipality where the child resides.**

(3) If any such person knows or has reasonable cause to suspect that a child has been sexually abused, the person shall report such information in accordance with § 37-1-605, relative to the sexual abuse of children, regardless of whether such person knows or believes that the child has sustained any apparent injury as a result of such abuse.

- **(a) The report shall include, to the extent known by the reporter, the name, address, and age of the child, the name and address of the person responsible for the care of the child, and the facts requiring the report. The report may include any other pertinent information.**

"Person in charge of a children/youth activity" **means the adult camp volunteer or employed staff person responsible for the conduct of this activity, such as but not limited to a counselor, activity coordinator, or music leader.**
"We" **means the Presbytery of East Tennessee Camps.**

"Child Abuse/Neglect" **as defined under Tennessee law is:**
Abuse exists when a person under age 18 is suffering from, has sustained, or may be in immediate danger of suffering from or sustaining a wound, injury, disability, or physical or mental condition caused by brutality, neglect, or other actions or inactions of a parent, relative, guardian, or caretaker.

Severe child abuse means:

- **The knowing exposure of a child to or the knowing failure to protect a child from abuse or neglect that is likely to cause great bodily harm or death, and the knowing use of force on a child that is likely to cause great bodily harm**
- **Specific brutality, abuse, or neglect towards a child that in the opinion of qualified experts has caused or will reasonably be expected to produce severe psychosis, severe neurotic disorder, severe depression, severe developmental delay or retardation, or severe impairment of the child's ability to function adequately in the child's environment, and the knowing failure to protect a child from such conduct**
- **The knowing failure to protect the child from the commission of any such act towards the child**
- **Knowingly allowing a child to be present within a structure where the act of creating methamphetamine is occurring**

Citation: Ann. Code § 37-1-102

Neglect/Neglected child means a child:

- **Who is under unlawful or improper care, supervision, custody, or restraint by any person, corporation, agency, association, institution, society, or other organization, or who is unlawfully kept out of school**
- **Whose parent, guardian, or custodian neglects or refuses to provide necessary medical, surgical, institutional, or hospital care for the child**
- **Who, because of lack of proper supervision, is found in any public place the existence of which is in violation of the law**
- **Who is in such condition of want or suffering or is under such improper guardianship or control as to injure or endanger the morals or health of the child or others.**

Citation: Ann. Code § 37-1-102

Sexual Abuse
Child sexual abuse means the commission of any act involving the unlawful sexual abuse, molestation, fondling, or carnal knowledge of a child under age 13 that on or after November 1, 1989, constituted the criminal offense of:

- **Aggravated rape, sexual battery, or sexual exploitation of a minor**
- **Criminal attempt for any of the offenses listed above**

- Especially aggravated sexual exploitation of a minor
- Incest
- Rape, sexual battery, or sexual exploitation of a minor child sexual abuse also means one or more of the following acts:
    - Any penetration, however slight, of the vagina or anal opening of one person by the penis of another person, whether or not there is the emission of semen
    - Any contact between the genitals or anal opening of one person and the mouth or tongue of another person
    - Any intrusion by one person into the genitals or anal opening of another person, including the use of any object for this purpose
    - The intentional touching of the genitals or intimate parts, including the breasts, genital area, groin, inner thighs, and buttocks, or the clothing covering them, of either the child or the perpetrator
    - The intentional exposure of the perpetrator's genitals in the presence of a child, or any other sexual act intentionally perpetrated in the presence of a child, if such exposure or sexual act is for the purpose of sexual arousal or gratification, aggression, degradation, or other similar purpose
    - The sexual exploitation of a child, which includes allowing, encouraging, or forcing a child to solicit for or engage in prostitution or engage in sexual exploitation of a minor

Citation: Ann. Code § 37-1-602

Mental injury means an injury to the intellectual or psychological capacity of a child as evidenced by a discernible and substantial impairment in the child's ability to function within the child's normal range of performance and behavior, with due regard to the child's culture.
Citation: Ann. Code § 37-1-602

Note: For the purposes of this Policy, this definition includes vulnerable adults.

APPENDIX B: SUPPORTING FORMS AND CHECKLISTS

The forms in this section are those commonly used and which are related directly or indirectly with the SSP as implemented by the Presbytery of East Tennessee.

Where applicable, they are required to be used. They are available and may be requested at any time.

Participation Covenant
Accident Report Form
Authorization and Request for Criminal Records Check
Staff Application or Registration/Form for Reference Check
Report of Suspected Incident of Child Abuse

CAMP INFORMATION/GUIDELINES

IN CASE OF EMERGENCY:
Camp John Speer: (423)636-1366
Camp Chilhowee: (423)983-7084

CAMP JOHN SPEER
Directions
2154 Viking Mountain Rd. Greeneville, TN 37743
From Knoxville: Take I-81N to Exit 23.
Turn right onto US 11-E North toward Greeneville.
Go 11.6 miles and take TN-70S/US 11-E Bus. N. Stay in right hand lane
Turn right onto truck route 70S (Asheville Hwy).
Go 15.8 miles and turn left onto Viking Mountain Rd.
(If you cross into North Carolina, you have gone too far).
Camp is 2.1 miles on your right.

CAMP CHILHOWEE
Directions
Old Chilhowee Loop, Seymour, TN
From Chapman Hwy, Knoxville: Take US-411 S/Sevierville Rd.
Drive 3.9mi, Turn left onto Prospect Rd
Drive 1.5 mi, Turn right onto Jeffries Hollow Rd
Take 1st left onto Ellejoy Rd
Take 2nd Right onto A R Davis Rd
Drive 2.4 mi, Slight right onto Old Chilhowee Rd
Take the 1st left onto Old Chilhowee Loop and follow signs

GUIDELINES

This week we will be living together as a family in a Christian community. Family life is based on love, trust, support, and spending time together which creates a warm and caring atmosphere. Each of us as a member of the family is very important. In order to help create this atmosphere, please read, respect and abide by these rules.

1. **Arrive and leave at the appropriate times.**
2. **Attend the camp of your grade level.**
3. **Requests to be in a room/cabin with someone will be honored if possible. This request will need to be made before camp.**
4. **Your presence is important. Be on time to all scheduled activities, including meals.**
5. **You are important. Please participate in all camp activities.**
6. **This is a CHURCH CAMP. Dress appropriately. Dress will be monitored.**
NO SHORT SHORTS. NO INAPPROPRIATE SWIMWEAR.
7. **Be good stewards of the camp facilities. Keep things clean and do not deface the property (**This includes writing on beds, walls, etc.**).**
8. **Separate housing is provided for males and females. In respect of person's rights to privacy, males are not allowed in female rooms/cabins and females are not allowed in male rooms/cabins.**
9. **Respect others rights of rest by keeping to the sleep schedule.**
10. **Jesus told us, "A new command I give: love one another. As I have loved you, so you must love one another." John 13:34. Let this be a guide for our living during camp.**
11. **Enjoy yourself and have a great week!**

WHAT TO BRING
Bedding: Sleeping bag, and/or twin sheets
Pillow
Bible
Paper
Pen/pencil
Toiletries: towels, washcloths, shampoo
toothbrush, toothpaste, deodorant ,soap
Clothing: (including) long pants light jacket tennis shoes
Other Items: flashlight bug spray

WHAT NOT TO BRING
Weapons of any kind
Alcohol or other drugs
Tobacco Products
Inappropriate Clothing
Video Games/Electronic Games
Cell phone use is only permitted
during free time, and service is spotty.

CAMPER REGISTRATION FORM
PRESBYTERY OF EAST TENNESSEE YOUTH

CAMP ATTENDING: JOHN SPEER JUNIOR (3RD-5TH GRADE) CHILHOWEE JUNIOR (3RD-5TH GRADE)
(circle one) JOHN SPEER MID SCHOOL CHILHOWEE MID. SCHOOL CHILHOWEE HIGH SCHOOL

STUDENT INFORMATION
Camper's Name:_____
Male ☐ Female ☐ Age:_____ Grade:_____
DOB ____/____/_____
Address:_____
City:_____Zip:_____
Home Phone:_____
Cell Phone:_____
Email Address(es):_____
Best way to contact about future events:
_____

CHURCH INFORMATION
Home Church _____
Pastor _____
Youth Leader _____

PARENT/GUARDIAN INFORMATION
Parent/Guardian:_____
Work Phone:_____
Cell Phone:_____

EMERGENCY CONTACT INFORMATION
Emergency Contact:_____
Relation to Camper_____
Phone:_____

Camper's Covenant Agreement
I have read and understand the camp guidelines.
I am fully aware that a camp experience will require me to make personal sacrifices to which I may not be accustomed. Therefore, I hereby:
1. Realize that living as a group will require me to be responsible in my actions and display Christian love and patience toward all members of the group, both youth and leaders.
2. Realize the importance of all members of the group following a schedule and the guidance and instruction of the leaders.
3. Agree to participate fully in all activities.
4. Agree to maintain an open mind and heart to the teachings of Christ and for the leadership of the Holy Spirit.

CAMPER'S MEDICAL HISTORY
- to be completed by parent or legal guardian -
Health Insurance Co.:_____
Group #_____
Policy # _____
Camper's Doctor:_____
City:_____
Phone:_____
Is the camper allergic to any food or any medications? Yes No
Please specify: _____
_____
Do you give permission for staff to give the camper over-the-counter medications, if needed? (Ibuprofen, acetaminophen, Pepto Bismol, etc.) Yes No
Does camper have an epinephrine pen? Yes No
Does camper have a diabetic pump or shots? Yes No
Have you brought any medication? Yes No
If Yes, complete the attached medical form with correct dosage and times to take medication, even if info is on the bottle
Does the camper have any condition that may require special care, medication, or diet not listed above?
_____
_____
_____
_____

MEDIA RELEASE: I, the undersigned, do hearby grant or deny permission to use the image of my child. Such use includes the display, distribution, publication, transmission or otherwise use of photographs, images, and/or video taken of my child for use in materials that include, but may not be limited to, printed materials such as brochures and newsletters, videos, and digital images such as those on a website or social media.
____Grant Permission ____Deny Permission

Please include a copy of the insurance card (BOTH SIDES)
If participant is under 18 years old, parent/guardian must sign also

_____
Camper's Signature

_____
Parent/Guardian Signature

Medications

List all medications currently used. (If additional space is needed, please photocopy this part of the health form.) Inhalers and EpiPen information must be included, even if they are for occasional or emergency use only. Please also include any over the counter medicine (Tylenol, Allergy Meds, etc.). Please bring this form with you on the day of camp.

Name: _____

Medication: _____

Strength: _____

Frequency: _____

Time to be taken AM_____ PM_____

Reason for Medication: _____

_____

Medication: _____

Strength: _____

Frequency: _____

Time to be taken AM_____ PM_____

Reason for Medication: _____

_____

Medication: _____

Strength: _____

Frequency: _____

Time to be taken AM_____ PM_____

Reason for Medication: _____

_____

Medication: _____

Strength: _____

Frequency: _____

Time to be taken AM_____ PM_____

Reason for Medication: _____

All Meds given will be kept track of and initialed by the person giving them.

Meds:

	AM	PM
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

NOTE: Be sure to bring medications in the appropriate containers, and make sure they are NOT expired, including inhalers and EpiPens.

Parent or Guardian must sign below so that medications can be given.

_____

Signature **Date**

Camp Reminders

Make your checks payable to the Presbytery of East Tennessee.

****If you do not make the Early Bird Registration Deadline, you may bring your completed forms and fee to camp with you.****

Medical Release Forms

Please be sure to include all forms when registering for camp, including a copy of your insurance card. It is very important that we have all paperwork filled out in case of an emergency. This is for your safety.

Cell Phone Usage at Camp

Cell phones are permitted at camp but usage will be at the director's discretion. Cell phone use is a privilege and will only be allowed during free time. If an emergency should arise, and campers need to phone home for any reason, please tell your counselor before the call is made. There are numbers for each camp in case parents need to call in case of an emergency:
***Camp John Speer*: (423)636-1366**
***Camp Chilhowee*: (865)983-7084**

Canteen Money

***Camp John Speer*: Snacks are provided. Campers should <u>not</u> bring any money.**

***Camp Chilhowee*: There is a canteen time when you may purchase cokes, candy, popcorn, etc. These extra snacks are not included in the camp price, so you will need extra money if you intend to purchase snacks from the canteen.**

CHECK OUT EAST TN PRESBYTERY YOUTH NEWS ON THE WEB!
PETNYOUTH.WORDPRESS.COM
"LIKE" US ON FACEBOOK: WWW.FACEBOOK.COM/PETNYOUTH

REPORT OF COMMITTEE ON JUDICIAL CONCERNS

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To the Presbytery of East Tennessee in Session at Pleasant Hill Church, April 2, 2016.

Session records were examined and found to be in order with recommendations placed in the book. Again, thank you to clerks who placed markers at various places enabling this committee to find items quickly.

Records were not found for Corntassel, Lenoir City and Mohawk.

Please remember to pick up your book at close of meeting.

Respectfully submitted,

Barbara Britton

MEMORIAL LIST
SPRING 2016

CASA de Fe: Maria Isabel Gonzales de Menjivar

CEDAR HILL: Charlie Faye Hawk, Janet Neas, William Craig West, Nancy Brooks Wood

CLARKS GROVE: Darrell Brown

FAIRVIEW: Reba Shell, Marian Shelton, Ruth Ottinger, Elaine Gulley, Raymond Fillers

FAITH FELLOWSHIP: Gary DeBord, Hazel Sapps, Bill Limeburg

GASS MEMORIAL: Sammy A. Malone

GREENEVILLE: Susie Ramsey, Dan McLean, Frances Harold, Ruth Thomas, Joan Romanowski, Larry David Cox, Betty Melmer, Dorothy Hendry, Phyllis French, Jane Greene

KNOXVILLE, FIRST: B. F. Daniel, Mercedes Cooky Dyer, Edna Fleenor, Ada Ladd

MARYVILLE: Tony Lollar, Dan Sims, Jane Sims, Blake Anderson, Kenneth Cox, Dorthy Lucas, Helen Webb

NEW HOPE: Reba Gene Oran Wolfe

MT. PLEASANT: Mary Emma Gass Wallace

OAK RIDGE: Frank Hensley, Lorraine Boatman-Watson, Eugene Breiner, Edna Rainwater, Raymond Wolfenbarger

PILOT KNOB: Kimberly Couch

SHILOH: Charles Haskell Duncan, Harold Dean Hartman, Ray Needham

UNION: Ruby Hughes, Inez Simon, Virginia Smith, Malcolm Allison, Faye Coulter, Larry Bacon, Etta Potter, Anne Davis

VIRTUE: Alfred McFee, Sue Lee

CLERGY: Rev. H. Wallis (Wally) Dobson

The Meeting of Presbytery of East Tennessee at Pleasant Hill Cumberland Presbyterian Church

April 2, 2016

Worship Service

Rev. Rex Brown, Host Pastor
Richard Snowden, Worship Leader

We welcome each of you to our Church and Fellowship
and extend Christian greetings to you.

The Responsive Call to Worship

Leader: Peace be to you.
Congregation: **And to you also.**
Leader: Let us worship God and His Son, Jesus Christ, Who with the help of the Holy Spirit brings peace in our lives.

Opening Hymn No. 246 "We're Marching to Zion" Lowry

Affirmation of Faith "The Apostles Creed"

I believe in God the Father Almighty, maker of heaven and earth; and in Jesus Christ His only Son our Lord; who was conceived by the Holy Ghost, born of the virgin Mary; suffered under Pontius Pilate, was crucified, dead, and buried; the third day He rose again from the dead; He ascended into heaven, and sitteth on the right hand of God the Father Almighty; from thence He shall come to judge the quick and the dead. I believe in the Holy Ghost; the Holy Catholic Church; the communion of saints; the forgiveness of sins; the Resurrection of the body; and life everlasting. Amen.

Invocation followed by the Lord's Prayer (Using debts and debtors)

Scripture Readings:

Old Testament "Let All Things Praise the Lord" Psalm 150

Leader: Praise the Lord!
Praise God in His sanctuary;
Praise Him in His mighty firmament!
People: **Praise Him for His mighty acts;**
Praise Him according to His excellent greatness!
Leader: Praise Him with the sound of the trumpet;
Praise Him with the lute and harp!
People: **Praise Him with the timbrel and dance;**
Praise Him with stringed instruments and flutes!
Leader: Praise Him with loud cymbals;
Praise Him with clasing cymbals!
All: **Let everything that has breath praise the Lord.**
Praise the Lord!

New Testament "Jesus Appears to His Disciples" John 20:19-23

19 Then, the same day at evening, being the first day of the week, when the doors were shut where the disciples were assembled, for fear of the Jews, Jesus came and stood in the midst, and said to them, "Peace be with you." 20 When He had said this, He showed them His hands and His side. Then the disciples were glad when they saw the Lord. 21 So Jesus said to them again, "Peace to you! As the Father has sent Me, I also send you." 22 And when He had said this, He breathed on them, and said to them, "Receive the Holy Spirit. 23 If you forgive the sins of any, they are forgiven them; if you retain the sins of any, they are retained."

Sermon "Peace That Calms the Soul" Richard Snowden
Scripture: John 20-19-23
Text: ". . . peace to you! As the Father has sent Me, I also send you." (vs. 21)

Presence (vs. 19)

Encouragement (vs. 20)

Authority (vs. 21a)

Commission (vs. 21b)

Empowerment (vs. 22-23)

Service of Holy Communion Rev. Rex Brown

Institution and Consecration of the Lord's Supper

Invitation to the Table

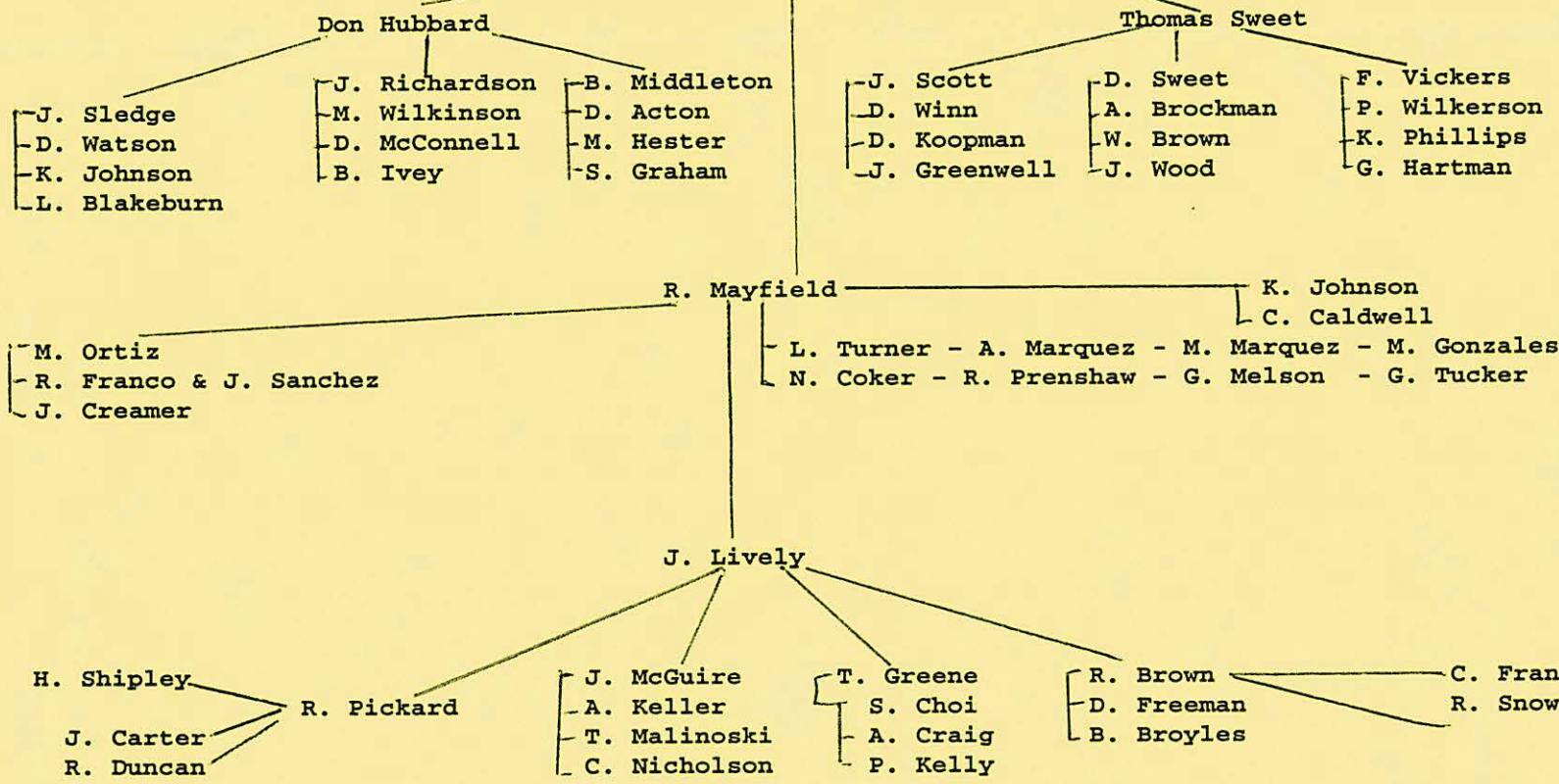
Holy communion and the Lord's Table are "open" in that all who come in faith in Christ, regardless of church membership or denomination, are welcome.

The Sharing of the Bread and the Cup

Hymn No. 159 "Break Thou the Bread of Life" Sherwin

The Benediction Rev. Rex Brown

Presbytery of East Tennessee
COMMUNICATION SYSTEM
Ronald L. Longmire - Stated Clerk calls ...



Stated Clerk calls 7

Others call 4 - 3 - 2 - 1 - 0

Phone numbers are in Presbyterial Minutes

All are reminded: when a call is identified as a "Presbytery Party Line" call - call those for whom you are responsible immediately. If they fail to answer, skip them and make their calls, returning to your original call later.